

Occupational Standards
Dental Assistant
Final

October 01 2007

The Canadian Dental Assistants' Association (CDAА) is a national association of over 18,000 dental assistant members and as such, is the largest association of dental professionals in Canada. Founded in 1945 and incorporated in 1957 as a national non-profit volunteer professional association, the CDAА's original focus was to organize, represent, and advocate for members, and develop a National Standard for dental assistants across Canada.

The National Dental Assisting Examining Board (NDAEB) is an independent Board endorsed by many dental assisting associations and regulatory bodies. The Board has nation wide representatives from the Canadian Dental Assistant's Association, the Canadian Dental Association, the Commission on Dental Accreditation of Canada, dental assisting educators from accredited and non-accredited educational institutes, and the public.

This Occupational Standard has been developed by professional practitioners and describes the skills, knowledge and abilities required to perform his or her duties as a dental assistant. Occupational standards can be used for a variety of purposes, and may form the basis for training, curriculum development, and accreditation of training programs, recruitment, performance improvement, career development and the certification of practitioners.

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Newfoundland Dental Assistants Association
New Brunswick Dental Assistants Association
National Dental Assisting Examining Board
Commission on Dental Accreditation of Canada
Canadian Dental Hygienists Association

The Canadian Dental Assistants' Association

The Canadian Dental Assistants' Association (CDAA) is a national non-profit association of over 18,000 dental assistant members and, as such, is the largest association of dental professionals in Canada. Founded in 1945 and incorporated in 1957, the CDAA's focus is to organize, represent, and advocate for members, and develop a National Standard for dental assistants across Canada.

In 1998, the Board of Directors developed and adopted the CDAA's Vision on behalf of its members:

That there will be a single nationally accepted Scope of Practice for Dental Assistants, supported by an educational framework.

Dental Assistants will be recognized as essential within the health team and the community, and will be positioned to advocate in the international forum.

Developments since that time, specifically with regard to provincial regulation and national portability, have served as catalysts for the review and analysis of National Occupational Standards for Canadian dental assistants.

While dental assistants across the country are governed by different rules and titles, for the purposes of developing an Occupational Analysis, a dental assistant is defined as operating at Level II, certified or registered by the appropriate provincial process to practice chairside assisting and radiography, along with nine intra-oral skills as defined by the stakeholders. These nine core skills are recognized as possessing a "high degree of commonality" among the provinces, in documentation and draft agreements for the purposes of inter-provincial labour mobility.

The Canadian Dental Assistants' Association Occupational Analysis Advisory Committee consists of representatives of the dental profession, and its objectives include the following:

- Develop an Occupational Analysis that outlines the knowledge, abilities and competencies required to practice the profession.
- Validate and endorse National Occupational Standards.
- Publish National Occupational Standards.
- Market and promote National Occupational Standards to members and stakeholders.

The National Dental Assisting Examining Board

Bureau national d'examen d'assistance dentaire

The National Dental Assisting Examining Board is a national non-profit organization responsible for developing and delivering the national written examination and the Clinical Practice Evaluation for the dental assisting community in Canada. The NDAEB was formed in 1997 and its office is located in Ottawa, Ontario. The Board is comprised of representatives from several provincial Dental Assisting Regulatory Authorities, the Canadian Dental Assistants Association, the Canadian Dental Association, the Commission on Dental Accreditation of Canada, educators representing accredited and non-accredited education programs and the public.

The NDAEB Mandate

The purpose of the NDAEB is to assure that individuals entering the practice of dental assisting have met a national baseline standard in the knowledge, skills and attitudes necessary to practice as a dental assistant. The NDAEB assists provincial Dental Assisting Regulatory Authorities in the licensure, registration or certification of individuals in a province or territory. The NDAEB certificate aids in inter-provincial labour mobility for the dental assisting profession in Canada.

The NDAEB entered a partnership with CDAA to share the costs of the 2007 Occupational Analysis. The NDAEB uses the data gathered from the OA to validate its Domain Description for Dental Assisting, the document which forms the basis of the national board examination.

Guide to the Occupational Standard

Development of the Occupational Standard

This Occupational Standard was developed and validated by people with extensive knowledge and experience in dental care.

In October 2000 extensive research was conducted into existing provincial and international standards.

In November 2000 an Occupational Analysis Workshop was conducted in Charlottetown, Prince Edward Island with 14 professional practitioners mostly from Eastern Canada.

In January 2001 a second Occupational Analysis Workshop was conducted in Calgary, Alberta, with 9 professional practitioners mostly from Western Canada.

In March/April 2001 the document was validated by over 300 practitioners in workshops held in every province of Canada.

In March 2007 the document was reviewed and revised at an Occupational Analysis Workshop in Gatineau Quebec by 10 practitioners from Eastern Canada

In April 2007 the document was reviewed and revised at an Occupational Analysis Workshop in Edmonton Alberta by 8 practitioners from Western Canada

Structure of the Standard

To facilitate the understanding of the nature of the occupation, the work performed is divided into the following divisions:

BLOCK is the largest division within the analysis and reflects a distinct operation relevant to the occupation.

TASK is a distinct, observable, measurable activity, that, combined with others, makes up the logical and necessary steps the practitioner is required to perform to complete a specific assignment within a block.

CONTEXT STATEMENT defines the parameters of the task.

SUB-TASK is the smallest division into which it is practical to subdivide any work activity and, combined with others, fully describes all duties constituting a task.

SUPPORTING KNOWLEDGE AND ABILITIES The elements of skill and knowledge an individual must acquire to adequately perform the sub-task.

Validation Method

A draft of the analysis is sent to all provincial organizations for validation. Each jurisdiction rates the sub-tasks and applies percentage ratings to blocks and tasks. This feature facilitates the weighting of any examination that may be developed for dental assistants.

DEFINITIONS

| | |
|-----------------|--|
| YES: | the sub-task is performed by professionals in the occupation in a specific jurisdiction. Note in some cases this may involve specialized additional training |
| NO: | the sub-task is not performed by professionals in the occupation in a specific jurisdiction. |
| BLOCK %: | the average number of questions (items), derived from the collective decision made by professionals within the occupation from all areas of Canada, which will be placed on a national examination to assess each block of the analysis. |
| TASK %: | the average number of questions (items), derived from the collective decision made by professionals within the occupation from all areas of Canada, which will be placed on a national examination to assess each task of the analysis. |

Provincial/Territorial Abbreviations

| | |
|------------|---------------------------|
| NF: | Newfoundland and Labrador |
| NS: | Nova Scotia |
| PE: | Prince Edward Island |
| NB: | New Brunswick |
| QC: | Quebec |
| ON: | Ontario |
| MB: | Manitoba |
| SK: | Saskatchewan |
| AB: | Alberta |
| BC: | British Columbia |

Common Core

The criteria for determining common core are dependent on the performance of sub-tasks. If 70 percent of the responding jurisdictions perform the sub-task, it shall be considered common core.

Blocks and Tasks Weighting (Appendix A)

This appendix represents the block and task percentages as submitted by each jurisdiction.

Each jurisdiction, with the use of a provincial/territorial occupational advisory committee, validates the content, places percentages on blocks and tasks, and indicates whether or not the sub-tasks are performed by the professionals within the occupation. The results of this exercise are submitted to the consultant who then analyses the data and develops this appendix which provides the individual jurisdictional validation results as well as the national averages of all responses.

Pie Chart (Appendix B)

The graph depicts the national percentages assigned to blocks in the analysis.

Essential Skills Profile (Appendix D)

Essential Skills are enabling skills that:

- help people perform the tasks required by their occupation;
- provide workers with a foundation to learn skills that are more occupational-specific; and
- enhance people's ability to adapt to workplace changes.

As a matter of policy, HRDC now requires that an Essential Skill Profile be prepared when an occupational Analysis is being conducted or updated. While the Occupational Analysis provides information on technical skill requirements, the Essential Skills Profile provides information on the foundation skills needed to perform technical skills.

Scope of the Dental Assistant

As multi-skilled professionals, dental assistants possess a diverse knowledge base. They effectively perform clinical skills, administrative procedures, and practitioner autonomy through assignment and delegation of duties and responsibilities within provincial legislation.

Dental assistants practice effective interpersonal skills and maintain collaborative relationships with all members of the oral health care team in the delivery of patient-centred care. In addition they are skilled at using technology for communication, exercise critical thinking and decision-making abilities, apply dental knowledge to clinical situations and demonstrate both personal and professional management. Dental assistants are proactive in anticipating and adapting to changing treatment requirements. Their education and training, professionalism, and experience coupled with provincial registration and licensing make them qualified to perform a variety of supportive and direct patient care procedures.

Dental assistants prepare for and support patients for treatment by practising standard precautions and infection control, organizing armamentarium, attending to patients' comfort and collecting and updating health histories.

Dental assistants assist with and perform a variety of clinical procedures. Using four or six-handed dentistry they assist the operator with the administration of anaesthetics, dental speciality procedures, and general dentistry procedures. They perform preventive, orthodontic, and prosthodontic intra-oral procedures as well as post treatment care. These may include such procedures as selective coronal polishing, preliminary impressions, dental dams and topical fluoride application.

Dental assistants expose, process and mount a variety of dental radiographs for use in dental treatment. They also produce records such as dental photographs and study models to aid in diagnosis.

Dental assistants provide oral self-care, disease prevention, post-operative care, nutritional counselling and health education to patients and groups.

Dental assistants support clinical treatment procedures by performing certain laboratory functions. They fabricate study models and appliances as well as perform minor repairs.

Dental assistants are responsible for routine maintenance of instruments and equipment in a dental practice. It is vital that instruments and equipment are in proper working order so that patient care can be delivered safely and effectively.

Dental assistants may also perform basic practice management procedures. These may include maintaining inventory of dental supplies, managing patients' appointments or maintaining financial records.

As new technologies emerge, dental assistants' scope of practice is continually evolving. For this reason, dental assistants have a professional responsibility to learn about new technologies, to consider the impact of these new technologies on the dental profession and their own scope of practice; participate actively in their professional associations; and upgrade their skills as regulations change.

Safety

Safe working practices and conditions, accident prevention and the preservation of health are of primary importance to all professions in Canada. These responsibilities are shared and require the joint efforts of government, employers and employees. It is imperative that all parties are aware of circumstances that may lead to injury or property loss. Safe learning experiences and environments can be created by controlling the variables and behaviours that may contribute to accidents or injury.

It is generally recognized that a safety-conscious attitude and work practices contribute to a healthy, safe and accident-free working environment.

It is imperative to be familiar with, and in some cases, apply the Occupational Health and Safety Legislation and related provincial regulations. As well, it is essential to identify hazards and take necessary measures to protect oneself, co-workers, patients and the environment.

Safety education has been identified as an integral part of training in all jurisdictions; however, personal safety practices are not recorded independently in this document. Technical safety relating to each task and sub-task are included throughout this analysis.

Code of Ethics

The Canadian Dental Assistants' Association and all provincial jurisdictions have adopted the following Code of Ethics, which reflect the values of the profession based on the principles of veracity, integrity and respect. This Code of Ethics covers the responsibilities of a dental assistant to the patient, the public, the community and the profession. While this is an important component of the profession it is assumed throughout this document that professional dental assistants comply with a Code of Ethics while practising the tasks and sub-tasks described herein.

Preamble

The Code of Ethics of the Canadian Dental Assistants' Association is intended for use in the practice of dental assisting as a guide for professional conduct and for ethical decisions.

As a national document, the Code of Ethics functions to reflect the values of the profession based on the principles of veracity, integrity and respect. The code is intended for application in all clinical, educational, administrative and institutional settings. It is the obligation of all dental assistants to become familiar with the Code and incorporate its guidelines and obligations in the development of professional values and attitudes. Adherence to the principles detailed in the Code will maintain public trust in the provision of optimum oral health.

By endorsing and complying with the guidelines of the CDAA Code of Ethics, dental assistants will ensure that ethical commitments to clients, the public, community and the profession are fulfilled. The Code shall be a guideline to augment the licensing/certifying and regulating policies within each provincial and territorial jurisdiction.

Practice of a Dental Assistant

As multi-skilled professionals, dental assistants possess a diverse knowledge base and apply clinical skills, administrative principles and practitioner autonomy through assignment and delegation of duties within provincial legislation. Dental assistants practise effective interpersonal and communication skills and maintain collaborative relationships with all members of the oral health care team in the delivery of client centred care. Dental assistants are educated professionals who uphold their obligation to maintain technical competence through advanced or continuing education.

Responsibilities to Clients

Confidentiality

The dental assistant shall protect and maintain the confidentiality of all client records and respect a client's right to privacy and dignity within legal limits and professional responsibilities. Further, they will ensure that all confidential and proprietary information acquired in the course of duty is used solely in the best interest of the client's oral health.

Informed Consent

The primary health care provider - the dentist - may assign by delegation the delivery of proposed treatment plan recommendations to the client. The dental assistant will engage in full honest disclosure of information to the extent of their knowledge base to assist the client in full comprehension of treatment options proposed. The client's right to autonomy will be respected at all times and no coercion shall be utilised.

Dental Jurisprudence

Dental assistants shall endorse and uphold their legal obligations (local, provincial, territorial and federal) as they pertain to dentistry and the laws of Canadian society.

The relationship between the dental client and the dental assistant is one of trust, morality and responsibility. The dental assistant will uphold these fiduciary responsibilities and protect the best interests of the client at all times.

In all clinical, educational, institutional and emergency situations, the dental assistant shall maintain the standards of care in a reasonable, prudent, and professional manner.

Acts of omission and commission that cause injury or harm to a client will be considered professional negligence.

Accountability

The dental assistant has an ethical responsibility for all procedures performed by them during the delivery of client care. Full disclosure of any problems arising during the provision of care is required.

Comfort and Welfare

The dental assistant shall provide optimum oral health and comfort to all clients with a focus on the health, beneficence, welfare and security of the person.

Responsibilities to the Public and Community

Human Rights

The dental assistant shall treat all members of the public with equity and fairness upholding at all times the principles of dignity and respect for all individuals.

Environmental Protection

The dental assistant shall promote environmental awareness and protection.

Community Participation

The professional dental assistant shall support and contribute, through education and service, to promotional activities and initiatives designed to advance oral and general health care knowledge and service.

Responsibilities to the Profession

Equality Among Professionals

The dental assistant shall assume, with other members of the oral health team, the responsibilities and ethical obligations required to provide and promote quality oral health care and service.

The dental assistant shall be open and honest in all relationships with members of the oral health care team, and the public.

Representation

The dental assistant shall uphold the highest principles and standards of the profession, promoting the profession in the advancement of quality oral health care and service. The dental assistant assumes the responsibility to act, at all times, in the best interests of the public and the profession.

Professional Conduct

The dental assistant shall perform, with the highest standards, only those duties within assigned authority as outlined in licensing/certifying and regulating legislation within the provincial, territorial or federal jurisdictions governing professionals.

Dental assistants shall endeavour to protect the profession, the oral health care team and members of the public by reporting to regulatory authorities all actions, which contravene provincial, territorial or federal jurisdictions.

The dental assistant has an obligation to maintain membership, to support and participate in the initiatives of the local, provincial and national professional associations. The dental assistant will

maintain and comply with legislation/ regulation and relevant continuing education requirements to remain in good standing with their representative professional bodies and regulatory authorities.

The dental assistant shall not compromise the reputation of the profession by dishonest or illegal behaviour and shall not misrepresent qualifications or abilities in the fulfilment of their duties and obligations.

Independent Functioning and Autonomy

The dental assistant shall assume, with integrity, all responsibility for functions delegated to dental assistants within their respective provincial, territorial and federal jurisdictions. The dental assistant will promote, in the best interests of client service and welfare, practice suited to the knowledge and experience attained or attainable by members of the profession.

Collaborative Relationships

The dental assistant shall endeavour to co-operate with all members of the oral health care team and members of the dental profession, in the best interests of client health and welfare. The dental assistant will utilise communication techniques and develop skills to enhance and empower interaction and co-operation among members of the dental profession, for the advancement of the profession and in the interest of the public.

Contributions

The dental assistant shall uphold their responsibility to support the mission, goals and objectives of their local provincial and national associations. Further, that they contribute time, skill, talent and expertise to these professional associations throughout their careers.

Technological Advances and Continuing Education

The dental assistant is responsible to maintain continued competence, theoretical knowledge and awareness of technological advancements through education programs, professional literature and peer group associations.

The dental assistant shall continuously endeavour to maintain and practise the highest standards of competence and proficiency in the performance of their duties and will encourage the ethical dissemination of new methods, education and knowledge.

Research

The dental assistant shall support and pursue legitimate research as it pertains to the profession of dental assisting, and the advancement of oral health.

Analysis

BLOCK A Treatment Support Procedures

Task 1 Practices infection control.

Context Statement:

Dental assistants are aware of the necessity of infection control. They must take particular care to ensure that the work area, instruments and equipment are either sterile or free of pathogens. They must closely monitor their own and others' exposure to potential infection. They must also monitor the storage, use and disposal of controlled and biohazardous materials and waste for personal and community safety by following federal and provincial regulations.

Sub-task

1.01 Cleans and sterilizes instruments and handpieces.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 1.01.01** knowledge of the potential for injury from instruments and handpieces
- 1.01.02** knowledge of types of personal protective barriers such as masks, gloves and eye protection
- 1.01.03** knowledge of sterilization methods such as cold, steam and chemical
- 1.01.04** knowledge of types and methods of various infection control solutions
- 1.01.05** knowledge of the routes of transmission of infectious diseases such as TB, HIV and Hepatitis
- 1.01.06** knowledge of microbiology
- 1.01.07** knowledge of office protocol for injury, such as needle punctures and scalpel cuts
- 1.01.08** knowledge of technology used to monitor performance of sterilizers
- 1.01.09** knowledge of appropriate instrument handling after sterilization
- 1.01.10** ability to clean instruments and or debride instruments and handpieces prior to sterilization
- 1.01.11** ability to set up and operate sterilizers
- 1.01.12** ability to sterilize handpieces according to manufacturers' instructions
- 1.01.13** ability to lubricate handpieces according to manufacturer's instructions
- 1.01.14** ability to determine method of sterilization
- 1.01.15** ability to monitor the performance of the sterilizer
- 1.01.16** ability to apply standard precautions (prevent cross-contamination)

Sub-task

1.02 Disinfects equipment and surfaces.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 1.02.01 knowledge of the routes of transmission of infectious diseases such as TB, HIV and Hepatitis
- 1.02.02 knowledge of microbiology
- 1.02.03 knowledge of types of protective barriers such as gloves, masks, eye protection and clothing
- 1.02.04 knowledge of Workplace Hazardous Materials Information System (WHMIS)
- 1.02.05 knowledge of what constitutes hazardous materials
- 1.02.06 ability to select disinfectants for specific application
- 1.02.07 ability to handle hazardous materials safely
- 1.02.08 ability to apply standard precautions (prevent cross-contamination)

Sub-task

1.03 Wears personal protective clothing.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 1.03.01 knowledge of the routes of transmission of infectious diseases such as TB, HIV and Hepatitis
- 1.03.02 knowledge of potential for personal injury such as corrosive materials and flying debris
- 1.03.03 knowledge of risk of personal infection
- 1.03.04 knowledge of types of protective clothing such as safety glasses, gloves, masks and gowns
- 1.03.05 knowledge of level of protection and limitations of protective clothing and devices
- 1.03.06 ability to select, wear, maintain and dispose of protective clothing
- 1.03.07 ability to apply standard precautions (prevent cross-contamination)

Sub-task

1.04 Places and removes protective barriers.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 1.04.01 knowledge of protective barrier products
- 1.04.02 knowledge of placement and removal of protective barriers
- 1.04.03 knowledge of routes of infectious diseases such as TB, HIV and Hepatitis
- 1.04.04 knowledge of standard precautions
- 1.04.05 ability to select protective barriers
- 1.04.06 ability to place protective barriers
- 1.04.07 ability to dispose of protective barriers
- 1.04.08 ability to apply standard precautions (prevent cross-contamination)

Sub-task

1.05 Purges water lines.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 1.05.01 knowledge of equipment such as air and water lines, handpiece lines and water sources
- 1.05.02 knowledge of technology available to purge lines
- 1.05.03 knowledge of the dangers of microbiological growth in lines
- 1.05.04 ability to operate equipment to purge lines

Sub-task

1.06 Disposes of hazardous waste.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 1.06.01 knowledge of Workplace Hazardous Materials Information System (WHMIS)
- 1.06.02 knowledge of the risks associated with bio-hazardous waste
- 1.06.03 knowledge of hazardous waste storage protocols
- 1.06.04 knowledge of what constitutes hazardous waste
- 1.06.05 knowledge of hazardous waste disposal protocols
- 1.06.06 knowledge of methods of reducing hazardous waste
- 1.06.07 ability to store hazardous waste securely
- 1.06.08 ability to select and apply protective barriers when handling hazardous waste

Sub-task

1.07 Flushes and drains equipment.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 1.07.01 knowledge of Workplace Hazardous Materials Information System (WHMIS)
- 1.07.02 knowledge of hazards associated with unflushed equipment
- 1.07.03 knowledge of disinfection and flushing materials and disposal of suction trap filters
- 1.07.04 knowledge of length of time to flush
- 1.07.05 knowledge of Material Safety Data Sheets (MSDS)
- 1.07.06 ability to follow manufacturer's instructions
- 1.07.07 ability to disinfect suction lines
- 1.07.08 ability to change suction trap filter
- 1.07.09 ability to change master suction filter

Task 2 Organizes armamentarium.

Context Statement:

Dental assistants are cognizant of the efficiencies of a well-organized workspace, they must review the patient's treatment record to determine the intended procedure, setup the chairside area to facilitate the process and ensure that all instruments, equipment and materials are available and ready for use.

Sub-task

2.01 Reviews treatment record.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 2.01.01 knowledge of the importance of confidentiality
- 2.01.02 knowledge of dental procedures
- 2.01.03 knowledge of relevant information in dental treatment record
- 2.01.04 ability to access and interpret dental treatment record
- 2.01.05 ability to determine if appropriate time has been scheduled
- 2.01.06 ability to maintain confidentiality
- 2.01.07 ability to relate treatment to instruments, equipment and materials required

Sub-task

2.02 Prepares materials.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 2.02.01 knowledge of dental materials such as cement, resin and amalgam
- 2.02.02 knowledge of dental anatomy
- 2.02.03 knowledge of dental procedures such as endodontic, restorative and surgical
- 2.02.04 knowledge of dental instruments and equipment
- 2.02.05 ability to anticipate when to prepare the dental materials
- 2.02.06 ability to mix dental materials such as cement, amalgam and alginate

Sub-task

2.03 Prepares instruments.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 2.03.01 knowledge of dental instruments such as mirrors, explorers, carvers and needle drivers
- 2.03.02 knowledge of instruments required for specific dental procedures
- 2.03.03 knowledge of tray set-up
- 2.03.04 knowledge of safe handling of dental instruments
- 2.03.05 ability to set up required instruments for specific procedures

Sub-task

2.04 Prepares equipment.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 2.04.01 knowledge of dental equipment such as suction units, monitors, sedation equipment and lights
- 2.04.02 knowledge of equipment use required for specific dental procedures
- 2.04.03 ability to set up and test equipment for specific procedures

Task 3**Attends to patient's comfort.****Context Statement:**

Typically dental assistants are the first person a patient meets when entering the treatment area, they must make every effort to put the patient at ease with the process, and ensure the patient is seated and prepared for the procedures.

Sub-task**3.01 Greets patient.**

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 3.01.01 knowledge of patient's physical needs
- 3.01.02 knowledge of communication skills
- 3.01.03 ability to read and interpret body language
- 3.01.04 ability to assist patient to treatment areas
- 3.01.05 ability to communicate at a professional level
- 3.01.06 ability to put patient at ease

Sub-task**3.02 Seats patient.**

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 3.02.01 knowledge of treatment to be provided
- 3.02.02 knowledge of physical needs of patient such as head rest, pillow, blanket and handicap accessibility
- 3.02.03 ability to position chair
- 3.02.04 ability to make patient comfortable
- 3.02.05 ability to explain treatment to be provided
- 3.02.06 ability to secure patient's personal belongings

Sub-task

3.03 Relates to patient.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 3.03.01 knowledge of personality types
- 3.03.02 ability to accommodate patient's personality
- 3.03.03 ability to assess patient's level of comprehension
- 3.03.04 ability to read and interpret body language
- 3.03.05 ability to put patient at ease

Sub-task

3.04 Manages patients with special needs.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 3.04.01 knowledge of patients with special needs such as physically and/or mentally challenged and those accompanied by small children
- 3.04.02 knowledge of considerations and legal requirements of informed consent for treatment
- 3.04.03 knowledge of appointment scheduling requirements for patients with special needs
- 3.04.04 knowledge of Patient Transfer Protocol (PTP)
- 3.04.05 ability to assess level of assistance needed by patients with special needs
- 3.04.06 ability to modify the operatory to accommodate patients with special needs
- 3.04.07 ability to relate to patient
- 3.04.08 ability to provide information and instructions to clients and their care givers

Task 4**Initiates and maintains patient records.****Context Statement:**

Dental assistants recognize the need for gathering confidential information discreetly and recording it in an accurate manner. It is essential that relevant and important patient information be recorded accurately since this may form the basis for treatment. It is also important that the patient's rights are recognized and respected.

Sub-task**4.01 Charts existing intra/extra oral conditions.**

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 4.01.01 knowledge of patient's chart
- 4.01.02 knowledge of dental anatomy and terminology
- 4.01.03 knowledge of charting systems
- 4.01.04 knowledge of intra-oral and facial photographs
- 4.01.05 knowledge of need for intra-oral and extra-oral observation
- 4.01.06 ability to communicate with patient
- 4.01.07 ability to solicit information
- 4.01.08 ability to expose intra-oral and facial photographs
- 4.01.09 ability to perform intra-oral and extra-oral observations
- 4.01.10 ability to document information

Sub-task

4.02 Collects medical history.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 4.02.01 knowledge of medical terminology
- 4.02.02 knowledge of medications
- 4.02.03 knowledge of medications such as blood thinner, heart and blood pressure medications that may contraindicate dental treatment
- 4.02.04 knowledge of medical conditions which may require pre-medication prior to dental treatment
- 4.02.05 knowledge of the effects and interactions of non-prescription, prescription, and controlled drugs on client care and safety issues surrounding their use
- 4.02.06 knowledge of the purpose of recording medications prescribed or alternative including dosages and frequency
- 4.02.07 ability to inform patient of the importance of reporting accurate medical information
- 4.02.08 ability to interpret information from medication containers such as drug type, strength and dosage
- 4.02.09 ability to access reference material
- 4.02.10 ability to document information

Sub-task

4.03 Obtains vital signs.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | no | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 4.03.01 knowledge of purpose and methods of obtaining vital signs
- 4.03.02 knowledge of normal ranges of pulse, blood pressure, temperature and respiration for various patients
- 4.03.03 ability to obtain and record pulse rate
- 4.03.04 ability to obtain and record blood pressure
- 4.03.05 ability to obtain and record respiration rate
- 4.03.06 ability to obtain and record temperature

Sub-task

4.04 Communicates patient's condition.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 4.04.01 knowledge of dental and medical terminology
- 4.04.02 knowledge of the significance of patient information
- 4.04.03 knowledge of confidentiality protocols
- 4.04.04 ability to communicate pertinent information to appropriate persons

Task 5 Provides patient with treatment information.

Context Statement:

Dental assistants communicate pre-treatment and post-treatment instructions to patient. They explain the rationale, provide comprehensive detailed instructions, and explain potential implications of treatment in lay-language, and ensure the patient has understood.

Sub-task

5.01 Provides pre-treatment instructions.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 5.01.01 knowledge of pre-medication details such as schedules and doses
- 5.01.02 knowledge of fasting such as time frames and applications
- 5.01.03 knowledge of treatment appointment schedules such as orthodontic appliance and prosthodontic treatments
- 5.01.04 knowledge of allergies and interactions between drugs
- 5.01.05 knowledge of patient/care giver's level of comprehension
- 5.01.06 ability to instruct patient/care giver regarding medication schedule
- 5.01.07 ability to instruct patient/care giver about the necessity of fasting
- 5.01.08 ability to explain reason for treatment
- 5.01.09 ability to advise the use of allergy intervention methods
- 5.01.10 ability to advise patient regarding drug implications
- 5.01.11 ability to interpret patient's comprehension of instructions

Sub-task

5.02 Presents and co-ordinates treatment options.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | no | yes | no | no | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 5.02.01 knowledge of treatment options
- 5.02.02 knowledge of essential versus elective procedures or treatments
- 5.02.03 knowledge of knowledge of office capabilities such as duration of treatment and available expertise
- 5.02.04 knowledge of costs associated with treatment options
- 5.02.05 ability to recognize patient's level of comprehension
- 5.02.06 ability to provide alternatives such as specialty offices and elective treatment options

Sub-task

5.03 Provides post-treatment instructions.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | no | yes | no | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 5.03.01 knowledge of treatment performed
- 5.03.02 knowledge of oral health care specific to treatment
- 5.03.03 knowledge of recall and/or post-op time frame
- 5.03.04 knowledge of potential complications
- 5.03.05 ability to explain specific oral health care requirements
- 5.03.06 ability to explain potential complications and contraindications following treatment
- 5.03.07 ability to advise patient about drug implications
- 5.03.08 ability to advise patient of after hours emergency care such as dentist on call, hospital emergency room and walk-in clinics

Task 6**Assists with administration of anaesthetics.****Context Statement:**

Dental assistants assist the operator with a variety of anaesthetic methods such as topical, local and general anaesthetic. They also assist with the administration of conscious, intravenous, and general sedation. They attend to the patient's comfort and monitor the patients condition throughout the delivery of anaesthetic.

Sub-task**6.01 Assists with administration of local and topical anaesthetic.**

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| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 6.01.01** knowledge of contraindications of topical and local anaesthetics
- 6.01.02** knowledge of local anaesthetic such as with or without epinephrine, concentrations and expiration dates
- 6.01.03** knowledge of application of topical anaesthetic
- 6.01.04** knowledge of head and neck anatomy
- 6.01.05** knowledge of dental terminology such as block, infiltration, maxillary and mandibular
- 6.01.06** knowledge of length, gauge and bevel of needles
- 6.01.07** knowledge of needle handling techniques
- 6.01.08** knowledge of signs and symptoms of anaesthetic complications
- 6.01.09** knowledge of appropriate care, storage and disposal of anaesthetic supplies
- 6.01.10** ability to identify topical anaesthetic sites
- 6.01.11** ability to select syringe needle length, gauge and anaesthetic for a specific injection site
- 6.01.12** ability to assemble , handle, and disassemble needles and syringes
- 6.01.13** ability to respond to dental and medical emergencies
- 6.01.14** ability to anticipate, comprehend and respond to operator's instructions
- 6.01.15** ability to provide post-operative instructions to patient

Sub-task

6.02 Assists with administration of conscious sedation.

| | | | | | | | | | |
|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 6.02.01 knowledge of conscious sedation techniques
- 6.02.02 knowledge of types of sedatives such as narcotics and nitrous oxide gas
- 6.02.03 knowledge of contraindications of conscious sedation
- 6.02.04 knowledge of appropriate care, storage and disposal of anaesthesia supplies and narcotics
- 6.02.05 ability to respond to dental and medical emergencies
- 6.02.06 ability to set-up nitrous oxide and oxygen equipment
- 6.02.07 ability to anticipate, comprehend and respond to operator's instructions
- 6.02.08 ability to provide post-operative instructions to patient

Sub-task

6.03 Assists with administration of intravenous sedation.

| | | | | | | | | | |
|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | no | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 6.03.01 knowledge of types of intravenous sedation and supplies
- 6.03.02 knowledge of contraindications of intravenous sedation
- 6.03.03 knowledge of appropriate care, storage and disposal of anaesthesia supplies and narcotics
- 6.03.04 ability to care, prepare, store and dispose of anaesthesia supplies and narcotics
- 6.03.05 ability to respond to dental and medical emergencies
- 6.03.06 ability to anticipate, comprehend and respond to operator's instructions
- 6.03.07 ability to provide post-operative instructions to patient

Sub-task**6.04 Assists with administration of general anaesthetic.**

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | no | yes | yes | yes | yes |

Supporting Knowledge & Abilities

| | |
|---------|---|
| 6.04.01 | knowledge of types of general anaesthetic |
| 6.04.02 | knowledge of methods of administering general anaesthetic |
| 6.04.03 | knowledge of appropriate care, storage and disposal of anaesthesia supplies and narcotics |
| 6.04.04 | knowledge of contraindications of general anaesthetics |
| 6.04.05 | ability to respond to dental and medical emergencies |
| 6.04.06 | ability to anticipate, comprehend and respond to operator's instructions |
| 6.04.07 | ability to monitor recovering patient |
| 6.04.08 | ability to provide post-operative instructions to patient |

Task 7 Assists with general dental procedures.**Context Statement:**

Dental assistants proactively assist the operator with a variety of dental treatments such as anticipating the operator's need for instruments, equipment and materials. To perform these skills dental assistants must have extensive knowledge of dental, oral, and head and neck anatomy and treatment. Dental assistants must be aware of the limitations of the scope of practice applicable to their jurisdiction.

Sub-task**7.01 Assists with isolation application and removal.**

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|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

| | |
|---------|--|
| 7.01.01 | knowledge of indications and contra-indications for use of dental dam |
| 7.01.02 | knowledge of considerations in positioning and sizing of holes for dental dam application such as for missing teeth or fixed prosthetics |
| 7.01.03 | knowledge of the complications associated with poor dental dam preparation and application |
| 7.01.04 | knowledge of alternative isolation methods such as dri-angles, cotton roll holders and opal dam |
| 7.01.05 | knowledge of isolation removal techniques |
| 7.01.06 | ability to prepare armamentarium for specific isolation procedures |
| 7.01.07 | ability to select dental dam clamps and prepare dental dams for specific procedures |

Sub-task

7.02 Maintains visibility and accessibility for operator.

| | | | | | | | | | |
|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 7.02.01 knowledge of methods of retraction
- 7.02.02 knowledge of evacuation equipment
- 7.02.03 knowledge of irrigation techniques
- 7.01.04 knowledge of the field of operation
- 7.02.05 ability to position patient
- 7.02.06 ability to select retraction method such as cotton roll holders, tongue depressor and mirror
- 7.02.07 ability to position operator's light
- 7.02.08 ability to select and position evacuation tips
- 7.02.09 ability to select irrigation device
- 7.02.10 ability to direct irrigation flow
- 7.02.11 ability to anticipate needs of operator

Sub-task

7.03 Manipulates materials.

| | | | | | | | | | |
|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 7.03.01 knowledge of dental material such as cements, alginates and reline materials
- 7.03.02 knowledge of mixing techniques such as mixing surfaces and setting times
- 7.03.03 knowledge of material storage and disposal requirements
- 7.03.04 ability to interpret Material Safety Data Sheets (MSDS)
- 7.03.05 ability to select material for application
- 7.03.06 ability to measure material proportions
- 7.03.07 ability to mix and or manipulate material according to manufacturer's recommendations
- 7.03.08 ability to recognize when material is ready for placement and/or when material is set

Sub-task**7.04 Monitors patient's condition.**

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

| | |
|---------|---|
| 7.04.01 | knowledge of body language |
| 7.04.02 | knowledge of physiological conditions such as skin pallor, excessive sweating and trembling |
| 7.04.03 | knowledge of patient's medical history such as medication, disease and allergy |
| 7.04.04 | ability to interpret and respond to body language |
| 7.04.05 | ability to recognize and respond to physiological changes |
| 7.04.06 | ability to act on patient's distress |

Task 8 Assists with operative dentistry procedures.**Context Statement:**

Dental assistants proactively assist operators in a variety of dental treatment areas such as oral surgery, endodontic, prosthodontic, periodontic and/or orthodontic procedures by applying the principles of two, four and six-handed dentistry. They attend to the comfort and needs of patient and operator by monitoring behaviour patterns, anticipating instruments and materials and providing irrigation, evacuation and accessibility to the operative site. Dental assistants must be aware of the limitations of the scope of practice applicable to their jurisdiction.

Sub-task**8.01 Assists with operative procedures.**

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

| | |
|---------|---|
| 8.01.01 | knowledge of indications and contra-indications of various types of operative treatments |
| 8.01.02 | knowledge of anaesthetics and analgesics |
| 8.01.03 | knowledge of treatment of complications which may arise prior to, during and after oral surgery |
| 8.01.04 | knowledge of operative dentistry armamentarium and procedures |
| 8.01.05 | ability to prepare for operative procedures |
| 8.01.06 | ability to prepare for and manipulate restorative materials such as amalgam and composite resin |
| 8.01.07 | ability to prepare for and manipulate articulating materials |
| 8.01.08 | ability to anticipate needs of operator |

Sub-task**8.02 Assists with oral and maxillofacial surgical procedures.**

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 8.02.01 knowledge of indications and contra-indications for oral surgery
- 8.02.02 knowledge of anaesthetics and analgesics
- 8.02.03 knowledge of treatment of complications which may arise prior to, during or after oral surgery
- 8.02.04 knowledge of oral surgery armamentarium and procedures
- 8.02.05 knowledge of extraction techniques
- 8.02.06 knowledge of types, indications and contra-indications of dental implants
- 8.02.07 knowledge of lab resources such as specimen protocol
- 8.02.08 ability to prepare for and assist with procedures such as cyst removal and biopsies
- 8.02.09 ability to package and store biopsies
- 8.02.10 ability to prepare for and assist with surgical implant procedures
- 8.02.11 ability to prepare for and assist with extractions
- 8.02.12 ability to monitor the patient's condition prior to, during and after oral surgery
- 8.02.13 ability to assist with the control of bleeding
- 8.02.14 ability to assist with suture removal
- 8.02.15 ability to provide post-operative instructions to the patient and/or caregiver

Sub-task**8.03 Assists with endodontic procedures.**

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 8.03.01 knowledge of indications and contra-indications of endodontic treatment
- 8.03.02 knowledge of anaesthetics and analgesics
- 8.03.03 knowledge of treatment of complications which may arise prior to, during and after endodontic procedures
- 8.03.04 knowledge of methods of pulp vitality testing
- 8.03.05 knowledge of endodontic procedures
- 8.03.06 knowledge of a diagnostically acceptable endodontic radiograph
- 8.03.07 ability to prepare for and assist with endodontic procedures
- 8.03.08 ability to prepare and manipulate intra-canal medicaments, cements and filling materials
- 8.03.09 ability to maintain a sterile field during endodontic procedures
- 8.03.10 ability to provide post-operative instructions to patients

Sub-task**8.04 Assists with periodontic procedures.**

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

| | |
|----------------|---|
| 8.04.01 | knowledge of indications and contra-indications of periodontic treatment |
| 8.04.02 | knowledge of anaesthetics and analgesics |
| 8.04.03 | knowledge of treatment of complications which may arise prior to, during and after periodontic procedures |
| 8.04.04 | knowledge of periodontal screening and recording |
| 8.04.05 | knowledge of the characteristics of plaque and calculus and their significance in relation to dental caries, periodontal disease and overall health |
| 8.04.06 | knowledge of the characteristics of healthy and diseased periodontal structures |
| 8.04.07 | knowledge of laser therapy in periodontics |
| 8.04.08 | ability to demonstrate periodontal aids |
| 8.04.09 | ability to assist with mixing, placement and removal of periodontal dressings |
| 8.04.10 | ability to anticipate needs of operator |
| 8.04.11 | ability to apply irrigation techniques |
| 8.04.12 | ability to provide post-operative instructions to patients |

Sub-task**8.05 Assists with prosthodontic procedures.**

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

| | |
|----------------|--|
| 8.05.01 | knowledge of fixed and removable prosthodontic armamentarium and procedures |
| 8.05.02 | knowledge of anaesthetics and analgesics |
| 8.05.03 | knowledge of treatment of complications which may arise prior to, during, and after prosthodontic procedures |
| 8.05.04 | knowledge of bite registration materials such as wax bite |
| 8.05.05 | knowledge of indications and contra-indications for fixed prosthetics and removable prosthetics |
| 8.05.06 | ability to prepare for and assist with prosthodontic procedures |
| 8.05.07 | ability to prepare for and manipulate materials such as bite registration and final impression |
| 8.05.08 | ability to assist with direct permanent and provisional crown construction technology |
| 8.05.09 | ability to select appropriate bite registration material |
| 8.05.10 | ability to stabilize and remove final impressions |

Sub-task

8.06 Assists with pediatric dental procedures.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 8.06.01 knowledge of patient considerations specific to pediatric dentistry
- 8.06.02 knowledge of anaesthetics and analgesics
- 8.06.03 knowledge of treatment of complications which may arise prior to during, and after pediatric dental procedures
- 8.06.04 ability to relate to and manage pediatric dental patients
- 8.06.05 ability to anticipate needs of operator
- 8.06.06 ability to provide post-operative instructions to the child and/or care giver with consideration of age and mental development of patient

Sub-task

8.07 Assists with orthodontic procedures.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 8.07.01 knowledge of the benefits of orthodontic treatment and retention phase
- 8.07.02 knowledge of indications and contra-indications for orthodontic treatment
- 8.07.03 knowledge of orthodontic records, procedures, materials, instruments and appliances
- 8.07.04 ability to prepare and manipulate orthodontic materials
- 8.07.05 ability to educate the patient in the maintenance of orthodontic appliances
- 8.07.06 ability to explain the need for and methods of a retention phase
- 8.07.07 ability to provide oral hygiene and home care instructions for the banded/bonded patient
- 8.07.08 ability to provide post-operative instructions

BLOCK B **Clinical Procedures**

Task 9 **Performs intra-oral restorative procedures.**

Context Statement:

Dental assistants may independently perform certain intra-oral procedures under the general direction of the dentist. To perform these skills dental assistants must have extensive knowledge of dental, oral, and head and neck anatomy and treatment. Dental assistants must be aware of the limitations of the scope of practice applicable to their jurisdiction.

Sub-task

9.01 Performs pulp vitality testing. (NOT COMMON CORE)

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| no | no | no | no | no | no | no | yes | yes | yes |

Supporting Knowledge & Abilities

- 9.01.01 knowledge of pulp testing techniques
- 9.01.02 knowledge of indications and contraindications of pulp testing
- 9.01.03 knowledge of patient's dental and medical history
- 9.01.04 ability to select testing method
- 9.01.05 ability to monitor and record patient's response to pulp vitality testing
- 9.01.06 ability to prepare and operate pulp testing devices

Sub-task

9.02 Applies topical anaesthetics.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 9.02.01 knowledge of innervation of the oral cavity
- 9.02.02 knowledge of types and application of topical anaesthetics
- 9.02.03 knowledge of indications and contraindications of topical anaesthetics
- 9.02.04 knowledge of patient's health history
- 9.02.05 knowledge of treatment plan
- 9.02.06 ability to select specific sites for application of topical anaesthetic
- 9.02.07 ability to apply topical anaesthetic to selected site
- 9.02.08 ability to monitor patient's reaction to topical anaesthetics

Sub-task

9.03 Applies and removes isolation material.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | no | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 9.03.01 knowledge of types of isolation such as dams, cotton rolls and dri-angles
- 9.03.02 knowledge of patient's health history
- 9.03.03 knowledge of risks involved with isolation such as aspiration, ingestion and gingival lacerations
- 9.03.04 ability to prepare for selected isolation methods
- 9.03.05 ability to select dental dam clamps
- 9.03.06 ability to place and adapt procedure to patient's comfort
- 9.03.07 ability to evaluate isolation techniques and procedures such as inversion, clamp placement, cotton rolls and ligation
- 9.03.08 ability to remove isolation

Sub-task

9.04 Places treatment liners and bases.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | no | no | no | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 9.04.01 knowledge of types of liners and bases
- 9.04.02 knowledge of indications and contraindications for use
- 9.04.03 ability to isolate operative site
- 9.04.04 ability to interpret treatment instructions
- 9.04.05 ability to select method of application
- 9.04.06 ability to evaluate placement coverage and thickness

Sub-task

9.05 Places and removes matrices and wedges

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | no | no | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 9.05.01 knowledge of types of various matrices and wedges
- 9.05.02 knowledge of placement techniques for various matrices, bands and wedges
- 9.05.03 knowledge of risks associated with the use of tooth preparation materials and equipment
- 9.05.04 ability to select and place appropriate matrices and wedges
- 9.05.05 ability to interpret treatment and manufacturer's instructions
- 9.05.06 ability to remove and dispose of matrices and wedges

Sub-task

9.06 Applies acid etching and cavity bonding. (NOT COMMON CORE)

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| no | no | no | no | no | no | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 9.06.01 knowledge of types of acid etches and bonding materials
- 9.06.02 ability to interpret Material Safety Data Sheets (MSDS)
- 9.06.03 ability to apply isolation techniques
- 9.06.04 ability to interpret treatment and manufacturer's instructions
- 9.06.05 ability to place materials
- 9.06.06 ability to remove materials

Sub-task

9.07 Places provisional restorations. (NOT COMMON CORE)

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| no | no | no | no | no | no | no | yes | yes | yes |

Supporting Knowledge & Abilities

- 9.07.01 knowledge of types of provisional restorative materials
- 9.07.02 knowledge of occlusion
- 9.07.03 ability to mix and place selected material
- 9.07.04 ability to remove excess material
- 9.07.05 ability to finish and adjust provisional restorations
- 9.07.06 ability to perform initial occlusal adjustments on provisional restorations

Sub-task

9.08 Places and finishes amalgam restorations. (NOT COMMON CORE)

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| no | no | no | no | no | no | no | yes | no | no |

Supporting Knowledge & Abilities

- 9.08.01 knowledge of types of amalgam materials
- 9.08.02 knowledge of tooth structure and oral anatomy
- 9.08.03 knowledge of occlusion
- 9.08.04 knowledge of isolation techniques
- 9.08.05 knowledge of mixing and placement techniques
- 9.08.06 knowledge of amalgam handling procedures
- 9.08.07 ability to select matrices and wedges
- 9.08.08 ability to mix and place amalgam material
- 9.08.09 ability to carve and finish restoration
- 9.08.10 ability to perform initial occlusal check

Sub-task

9.09 Takes preliminary impressions.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | no | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 9.09.01 knowledge of impression materials
- 9.09.02 knowledge of impression material mixing techniques
- 9.09.03 knowledge of an acceptable impression
- 9.09.04 ability to select an impression tray and adaptation to fit patient's mouth
- 9.09.05 ability to apply impression technique
- 9.09.06 ability to place and remove impression tray
- 9.09.07 ability to evaluate impression quality
- 9.09.08 ability to preserve impressions

Sub-task

9.10 Prepares facebow transfers. (NOT COMMON CORE)

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| no | no | no | yes | no | no | no | no | yes | yes |

Supporting Knowledge & Abilities

- 9.10.01 knowledge of facebow registration and technique
- 9.10.02 ability to perform facebow registration

Sub-task

9.11 Prepares simple bite registrations. (NOT COMMON CORE)

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| no | no | yes | yes | no | no | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 9.11.01 knowledge of bite registration materials such as wax bite
- 9.11.02 knowledge of bite registration procedures
- 9.11.03 knowledge of centric occlusion
- 9.11.04 ability to take impression and bite registrations
- 9.11.05 ability to select bite registration material

Sub-task

9.12 Performs coronal whitening using bleaching trays.

| | | | | | | | | | |
|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| no | yes | no | no | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 9.12.01 knowledge of indications and contraindications of whitening agents
- 9.12.02 knowledge of indications and contraindications of treatment
- 9.12.03 knowledge of types, methods and benefits of whitening treatments
- 9.12.04 knowledge of risks associated with whitening agents such as ingestion and adverse patient reaction
- 9.12.05 knowledge of timing of treatment
- 9.12.06 ability to fill tray and adapt to patient's mouth
- 9.12.07 ability to insert and remove tray from patient's mouth
- 9.12.08 ability to advise patient of post treatment care
- 9.12.09 ability to educate patient on use of kit

Sub-task

9.13 Performs coronal whitening using direct application. (NOT COMMON CORE)

| | | | | | | | | | |
|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| no | no | no | no | no | no | no | yes | no | no |

Supporting Knowledge & Abilities

- 9.13.01 knowledge of indications and contraindications of whitening agents
- 9.13.02 knowledge of indications and contraindications of treatment
- 9.13.03 knowledge of types, methods and benefits of treatments
- 9.13.04 knowledge of risks associated with whitening agents such as ingestion and adverse patient reaction
- 9.13.05 knowledge of timing of treatment
- 9.13.06 ability to gingival protection
- 9.13.07 ability to directly apply whitening agents to tooth surface
- 9.13.08 ability to follow manufacturers protocol for product
- 9.13.09 ability to advise patient on post treatment care and maintenance

Task 10 Performs intra-oral preventive procedures.

Context Statement:

Dental assistants independently perform certain intra-oral preventive procedures under the general direction of the operator. To perform these skills dental assistants must have extensive knowledge of oral and dental anatomy. Dental assistants must be aware of the limitations of the scope of practice applicable to their jurisdiction.

Sub-task

10.01 Applies pit and fissure sealants.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| no | no | no | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 10.01.01 knowledge of types of sealant materials
- 10.01.02 knowledge of Material Safety Data Sheets (MSDS)
- 10.01.03 knowledge of isolation techniques and methods
- 10.01.04 knowledge of preparation and etching techniques
- 10.01.05 knowledge of sealant techniques
- 10.01.06 knowledge of occlusion
- 10.01.07 ability to apply isolation techniques
- 10.01.08 ability to prepare tooth for etchant
- 10.01.09 ability to apply etchant
- 10.01.10 ability to apply sealant
- 10.01.11 ability to evaluate application

Sub-task

10.02 Adjusts occlusion following pit and fissure sealant application. (NOT COMMON CORE)

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| no | no | no | no | no | no | no | yes | yes | no |

Supporting Knowledge & Abilities

- 10.02.01 knowledge of isolation techniques and methods
- 10.02.02 knowledge of handpiece operation
- 10.02.03 knowledge of occlusion
- 10.02.04 knowledge of risk factors such as overheating the tooth, soft tissue laceration and enamel abrasion
- 10.02.05 ability to monitor patient's comfort
- 10.02.06 ability to select and use armamentarium
- 10.02.07 ability to operate handpiece
- 10.02.08 ability to evaluate adjustment

Sub-task

10.03 Provides selective coronal polishing.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 10.03.01 knowledge of polishing methods
- 10.03.02 knowledge of rationale for selective polishing
- 10.03.03 knowledge of hard and soft deposits
- 10.03.04 knowledge of intrinsic and extrinsic stains
- 10.03.05 knowledge of handpiece operation
- 10.03.06 knowledge of types of polishing materials
- 10.03.07 knowledge of treatment procedures
- 10.03.08 knowledge of risk factors such as overheating the tooth, soft tissue laceration and enamel abrasion
- 10.03.09 ability to monitor patient's comfort
- 10.03.10 ability to select and use armamentarium
- 10.03.11 ability to recognize calculus
- 10.03.12 ability to operate handpiece
- 10.03.13 ability to remove extrinsic stain and soft deposits

Sub-task

10.04 Applies anti-cariogenic agents.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 10.04.01 knowledge of indications and contraindications of anti-cariogenic agents
- 10.04.02 knowledge of types, methods and benefits of anti-cariogenic treatments
- 10.04.03 knowledge of rationale for anti-cariogenic agent use
- 10.04.04 knowledge of risks associated with anti-cariogenic agents such as ingestion, fluorosis and adverse patient reaction
- 10.04.05 knowledge of isolation techniques
- 10.04.06 knowledge of appropriate timing of treatment
- 10.04.07 ability to identify site to be treated
- 10.04.08 ability to apply isolation techniques
- 10.04.09 ability to advise patient of post treatment care

Sub-task

10.05 Applies desensitizing agents.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | no | no | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 10.05.01 knowledge of types, methods and benefits of desensitizing agents
- 10.05.02 knowledge of indications and contraindications of desensitizing agents
- 10.05.03 knowledge of methods of desensitizing agents application
- 10.05.04 knowledge of indications and contraindications of desensitizing agent application
- 10.05.05 ability to apply isolation techniques

Sub-task

10.06 Applies disclosing agents.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 10.06.01 knowledge of types and purpose of disclosing agents
- 10.06.02 knowledge of indications and contraindications of disclosing agents
- 10.06.03 knowledge of methods of application
- 10.06.04 knowledge of oral hygiene indices
- 10.06.05 knowledge of risks associated with disclosing agents such as allergies, ingestion and gingival irritation
- 10.06.06 ability to apply isolation techniques
- 10.06.07 ability to interpret and record results of disclosing agents
- 10.06.08 ability to assess and record oral hygiene indices

Sub-task

10.07 Performs periodontal screening. (NOT COMMON CORE)

| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| no | no | no | no | no | no | no | no | yes | no |

Supporting Knowledge & Abilities

- 10.07.01 knowledge of dental and oral anatomy
- 10.07.02 knowledge of probing techniques and instruments
- 10.07.03 knowledge of the patient's medical and dental history
- 10.07.04 knowledge of the risks associated with screening such as improper technique and contraindications associated with medical and dental history
- 10.07.05 knowledge of periodontal screening system including classifications for recording
- 10.07.06 ability to assess the patient's comfort
- 10.07.07 ability to probe
- 10.07.08 ability to apply the acquired results to the screening process
- 10.07.09 ability to explain the process to the patient
- 10.07.10 ability to record the results

Sub-task

10.08 Performs limited scaling procedures. (NOT COMMON CORE)

| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| no | no | no | no | no | no | no | no | yes | no |

Supporting Knowledge & Abilities

- 10.08.01 knowledge of limitations of practice
- 10.08.02 knowledge of plaque and calculus formation
- 10.08.03 knowledge of periodontal disease classification
- 10.08.04 knowledge of periodontal screening record
- 10.08.05 knowledge of full mouth probing
- 10.08.06 knowledge of periodontal hand scalers
- 10.08.07 knowledge of ultrasonic scalers
- 10.08.08 ability to select instruments for probing and scaling
- 10.08.09 ability to scale teeth using hand instruments
- 10.08.10 ability to scale teeth using ultrasonic scaler
- 10.08.11 ability to assess treatment results

Task 11 Performs orthodontic procedures.

Context Statement:

Dental assistants may perform certain orthodontic procedures under the general direction of the operator. To perform these skills dental assistants must have extensive knowledge of dental, oral, head and neck anatomy, the physiology of and tooth movement and contraindications of treatment as well as dental and skeletal malocclusions. These skills are included in post-graduate training modules in some jurisdictions. Dental assistants must be aware of the limitations of the scope of practice applicable to their jurisdiction.

Sub-task

11.01 Places and removes separators.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | no | no | no | yes | yes | yes |

Supporting Knowledge & Abilities

- 11.01.01 knowledge of types of separators
- 11.01.02 knowledge of risks involved
- 11.01.03 knowledge of separation methods
- 11.01.04 knowledge of rationale for separation
- 11.01.05 knowledge of tooth structure and oral tissues
- 11.01.06 ability to select separators and method of insertion and removal

Sub-task

11.02 Fits orthodontic appliances, bands, and brackets. (NOT COMMON CORE)

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | no | yes | yes | no | no | no | yes | yes | yes |

Supporting Knowledge & Abilities

- 11.02.01 knowledge of types of appliances, bands and brackets
- 11.02.02 knowledge of rationale for use of bands, brackets, and appliances including head gear
- 11.02.03 knowledge of risks and benefits associated with placement
- 11.02.04 ability to fit fixed and removable orthodontic appliances
- 11.02.05 ability to select bands and brackets
- 11.02.06 ability to insert appliances, bands and brackets
- 11.02.07 ability to instruct patient on use and care of appliance including head gear
- 11.02.08 ability to adapt bands to fit teeth

Sub-task

11.03 Applies direct and indirect bracket bonding materials.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | no | no | no | yes | yes | yes |

Supporting Knowledge & Abilities

- 11.03.01 knowledge of types of bonding materials
- 11.03.02 knowledge of direct and indirect bracket bonding techniques
- 11.03.03 knowledge of placement of bonding materials
- 11.03.04 knowledge of properties of bonding materials
- 11.03.05 ability to place bonding materials

Sub-task

11.04 Places and bonds orthodontic brackets. (NOT COMMON CORE)

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | no | yes | yes | no | no | no | yes | no | yes |

Supporting Knowledge & Abilities

- 11.04.01 knowledge of types brackets
- 11.04.02 knowledge of rationale for use of brackets
- 11.04.03 knowledge of placement techniques
- 11.04.04 knowledge of risks and benefits associated with placement
- 11.04.05 ability to select brackets
- 11.04.06 ability to insert brackets
- 11.04.07 ability to apply isolation techniques
- 11.04.08 ability to apply wax or other material to offending components
- 11.04.09 ability to remove offending components such as flash

Sub-task

11.05 Places and bonds orthodontic bands. (NOT COMMON CORE)

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | no | no | no | no | no | no | yes | no | yes |

Supporting Knowledge & Abilities

- 11.05.01 knowledge of types of orthodontic bands
- 11.05.02 knowledge of rationale for use of orthodontic bands
- 11.05.03 knowledge of placement techniques
- 11.05.04 knowledge of risks and benefits associated with placement
- 11.05.05 ability to select orthodontic bands
- 11.05.06 ability to insert orthodontic bands
- 11.05.07 ability to apply isolation techniques
- 11.05.08 ability to apply wax or other material to offending material
- 11.05.09 ability to remove offending components
- 11.05.10 ability to select bonding material
- 11.05.11 ability to remove excess cement

Sub-task

11.06 Places and bonds orthodontic appliances. (NOT COMMON CORE)

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | no | yes | yes | no | no | no | yes | no | yes |

Supporting Knowledge & Abilities

- 11.06.01 knowledge of types of appliances
- 11.06.02 knowledge of rationale for use of appliances
- 11.06.03 knowledge of placement techniques
- 11.06.04 knowledge of risks and benefits associated with placement
- 11.06.05 ability to place fixed and removable orthodontic appliances
- 11.06.06 ability to select bonding material
- 11.06.07 ability to insert appliances
- 11.06.08 ability to apply isolation techniques
- 11.06.09 ability to apply wax or other material to offending components
- 11.06.10 ability to select bonding material
- 11.06.11 ability to remove excess bonding material

Sub-task

11.07 Removes orthodontic appliances. (NOT COMMON CORE)

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | no | yes | yes | no | no | no | yes | yes | yes |

Supporting Knowledge & Abilities

- 11.07.01 knowledge of types of orthodontic appliances
- 11.07.02 knowledge of methods of securing orthodontic appliances
- 11.07.03 knowledge of risks associated with removal of fixed orthodontic appliances
- 11.07.04 ability to remove cement or bonding material

Sub-task

11.08 Removes orthodontic bands and brackets. (NOT COMMON CORE)

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | no | yes | yes | no | no | no | yes | yes | yes |

Supporting Knowledge & Abilities

- 11.08.01 knowledge of types of orthodontic bands and brackets
- 11.08.02 knowledge of methods of securing orthodontic bands and brackets
- 11.08.03 knowledge of risks associated with removal of orthodontic bands and brackets
- 11.08.04 ability to remove cement or bonding material

Sub-task

11.09 Places and removes adapted arch wires. (NOT COMMON CORE)

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | no | yes | yes | no | no | no | yes | yes | yes |

Supporting Knowledge & Abilities

- 11.09.01 knowledge of types and properties of arch wires
- 11.09.02 knowledge of placement of arch wires
- 11.09.03 knowledge of removal techniques of arch wires
- 11.09.04 ability to place arch wires
- 11.09.05 ability to remove arch wires

Sub-task

11.10 Places and removes ligatures. (NOT COMMON CORE)

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | no | yes | yes | no | no | no | yes | yes | yes |

Supporting Knowledge & Abilities

- 11.10.01 knowledge of types and properties of ligatures
- 11.10.02 knowledge of placement of ligatures
- 11.10.03 knowledge of removal techniques of ligatures
- 11.10.04 ability to place ligatures
- 11.10.05 ability to remove ligatures

Sub-task

11.11 Traces and measures cephalometric radiographs.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | no | yes | yes | yes |

Supporting Knowledge & Abilities

- 11.11.01 knowledge of head and neck anatomy
- 11.11.02 knowledge of dental anatomy
- 11.11.03 knowledge of orthodontic landmarks
- 11.11.04 ability to record measurements and angles

Sub-task

11.12 Places class elastics

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | | no | | | no | no | yes | yes | yes |

Supporting Knowledge & Abilities

- 11.12.01 knowledge of Angle's classification of occlusion
- 11.12.02 knowledge of placement method for different classes
- 11.12.03 knowledge of elastic sizes and weights
- 11.12.04 ability to place elastics as prescribed
- 11.12.05 ability to instruct patient on elastic insertion and removal

Task 12 Performs prosthodontic procedures.

Context Statement:

Dental assistants perform prosthodontic procedures. They may fabricate and cement provisionals and place and remove retraction cords under the general direction of the operator. To perform these skills dental assistants must have extensive knowledge of dental, oral, head and neck anatomy. These skills are included in post-graduate training modules in some jurisdictions. Dental assistants must be aware of the limitations of the scope of practice applicable to their jurisdiction.

Sub-task

12.01 Fabricates and places direct provisionals. (NOT COMMON CORE)

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| no | no | no | no | yes | no | no | yes | yes | yes |

Supporting Knowledge & Abilities

- 12.01.01 knowledge of provisional materials
- 12.01.02 knowledge of types of tooth preparations
- 12.01.03 knowledge of occlusal relationships
- 12.01.04 ability to adapt provisionals
- 12.01.05 ability to take preliminary impressions
- 12.01.06 ability to finish and polish provisionals
- 12.01.07 ability to modify, place and fit provisionals
- 12.01.08 ability to select appropriate shade for provisionals
- 12.01.09 ability to adjust occlusions

Sub-task

12.02 Cements and removes provisionals (NOT COMMON CORE)

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| no | no | no | no | no | no | no | yes | yes | yes |

Supporting Knowledge & Abilities

- 12.02.01 knowledge of provisional cements
- 12.02.02 knowledge of isolation techniques
- 12.02.03 knowledge of Material Safety Data Sheets MSDS
- 12.02.04 ability to interpret and follow manufacturer's instructions
- 12.02.05 ability to mix materials
- 12.02.06 ability to evaluate placement
- 12.02.07 ability to apply isolation technique

Sub-task**12.03 Places retraction cord. (NOT COMMON CORE)**

| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| no | no | no | no | no | no | no | yes | yes | no |

Supporting Knowledge & Abilities

- 12.03.01 knowledge of indications and contraindications of retraction material and medicaments
- 12.03.02 knowledge of types of prosthodontic preparations
- 12.03.03 knowledge of indication and contraindications of treatment
- 12.03.04 knowledge of materials and medicaments
- 12.03.05 knowledge of sulcus anatomy
- 12.03.06 ability to select cord size and length

Sub-task**12.04 Removes retraction cord. (NOT COMMON CORE)**

| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| no | no | no | no | no | no | no | yes | yes | yes |

Supporting Knowledge & Abilities

- 12.04.01 knowledge of indications and contraindications of medicaments
- 12.04.02 knowledge of types of prosthodontic preparations
- 12.04.03 knowledge of indication and contraindications of treatment
- 12.04.04 knowledge of sulcus anatomy

Sub-task**12.05 Selects moulds and shades. (NOT COMMON CORE)**

| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| yes | no | yes | no | yes | no | no | yes | yes | yes |

Supporting Knowledge & Abilities

- 12.05.01 knowledge of facial types
- 12.05.02 knowledge of tooth shapes in relation to facial features
- 12.05.03 knowledge of colour characteristics of tooth material such as plastic and porcelain
- 12.05.04 knowledge of product availability
- 12.05.05 knowledge of ambient condition which affect choices such as lipstick and overhead lighting
- 12.05.06 knowledge of laboratory limitations
- 12.05.07 ability to select appropriate tooth shape and size
- 12.05.08 ability to select shade
- 12.05.09 ability to make comparisons
- 12.05.10 ability to identify tooth morphology
- 12.05.11 ability to communicate information to laboratory

Sub-task

12.06 Images and fabricates permanent direct restorations. (NOT COMMON CORE)

| | | | | | | | | | |
|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | | no | | | no | no | yes | yes | yes |

Supporting Knowledge & Abilities

- 12.06.01 knowledge of computer assisted design/manufacturing (CAD/CAM) equipment
- 12.06.02 knowledge of materials used
- 12.06.03 knowledge of types of tooth preparation
- 12.06.04 knowledge of isolation techniques
- 12.06.05 knowledge of milling station maintenance
- 12.06.06 ability to select shade for porcelain/composite block
- 12.06.07 ability to select type of tooth preparation
- 12.06.08 ability to apply isolation technique
- 12.06.09 ability to finish and polish direct restoration
- 12.06.10 ability to capture digital image
- 12.06.11 ability to manipulate material

Sub-task

12.07 Performs restorative implant assisting technology. (NOT COMMON CORE)

| | | | | | | | | | |
|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| no | no | no | no | no | no | no | yes | no | no |

Supporting Knowledge & Abilities

- 12.07.01 knowledge of implant procedures
- 12.07.02 ability to adjust provisional appliance for fixed and removable prosthetic procedures
- 12.07.03 ability to relin provisional appliance for fixed and removable prosthetic procedures
- 12.07.04 ability to install and adjust healing abutments
- 12.07.05 ability to place surgical dressing
- 12.07.06 ability to manipulate final impression material or impression plaster
- 12.07.07 ability to place impression copings and seat sub-frames with verification by radiograph
- 12.07.08 ability to prepare acrylic jigs
- 12.07.09 ability to join abutments with acrylics
- 12.07.10 ability to tighten abutment screws with torque controller and place appropriate silicone-type sealing material
- 12.07.11 ability to fabricate custom trays
- 12.07.12 ability to advise patient regarding appropriate oral hygiene

Task 13**Administers and/or participates in emergency care.****Context Statement:**

Although most dental treatment is routine, patients may have an adverse reaction to the dental setting or procedures. Therefore dental assistants must have the ability to recognize the signs and symptoms of distress and respond appropriately.

Sub-task**13.01 Maintains emergency drugs, supplies and equipment.**

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 13.01.01 knowledge of emergency drugs such as epi-pen, glucose, and nitro-glycerine
- 13.01.02 knowledge of expiration dates
- 13.01.03 knowledge of potential emergency situations
- 13.01.04 knowledge of security requirements of drug storage
- 13.01.05 knowledge of accessibility requirements of emergency supplies
- 13.01.06 knowledge of disposal methods of expired drugs and supplies
- 13.01.07 ability to monitor expiration dates of emergency drugs and supplies
- 13.01.08 ability to restock emergency drugs and supplies
- 13.01.09 ability to store emergency drugs and supplies in secure, easily accessed area
- 13.01.10 ability to dispose of expired drugs and supplies

Sub-task**13.02 Assesses emergency situation.**

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 13.02.01 knowledge of potential emergency situations such as shock, fainting and distress
- 13.02.02 knowledge of emergency protocols
- 13.02.03 knowledge of first aid
- 13.02.04 knowledge of CPR
- 13.02.05 knowledge of event documentation requirements
- 13.02.06 ability to recognize emergency situations
- 13.02.07 ability to summon assistance
- 13.02.08 ability to apply emergency care
- 13.02.09 ability to apply first aid
- 13.02.10 ability to apply CPR
- 13.02.11 ability to document event

Sub-task**13.03 Follows emergency protocol.**

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 13.03.01 knowledge of office emergency protocol
- 13.03.02 knowledge of location of emergency supplies
- 13.03.03 knowledge of first aid/CPR
- 13.03.04 knowledge of emergency support equipment such as defibrillator and oxygen tanks
- 13.03.04 ability to follow office emergency protocols
- 13.03.05 ability to perform first aid/CPR

Task 14 Performs post-treatment care.***Context Statement:***

Dental assistants provide certain post treatment care. This may include patient follow-up, monitoring patient's reactions and comfort, removal of dressings and sutures and instructions in self-care under the general direction of the operator. Dental assistants must be aware of the limitations of the scope of practice applicable to their jurisdiction.

Sub-task**14.01 Places Surgical Dressings. (NOT COMMON CORE)**

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| no | | no | | | no | no | yes | yes | no |

Supporting Knowledge & Abilities

- 14.01.01 knowledge of types of surgical dressing
- 14.01.02 knowledge of purposes of surgical dressing
- 14.01.03 knowledge of oral anatomy and soft tissue
- 14.01.04 ability to analyse dressing site
- 14.01.05 ability to select dressing
- 14.01.06 ability to prepare site for dressing
- 14.01.07 ability to recognize and report complications

Sub-task

14.02 Removes post-surgical dressings. (NOT COMMON CORE)

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| no | no | no | no | no | no | no | yes | yes | yes |

Supporting Knowledge & Abilities

- 14.02.01 knowledge of treatment performed
- 14.02.02 knowledge of dental materials
- 14.02.03 knowledge of oral anatomy and soft tissues
- 14.02.04 ability to recognize and report complications

Sub-task

14.03 Removes sutures. (NOT COMMON CORE)

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| no | yes | no | no | no | no | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 14.03.01 knowledge of oral anatomy and soft tissue
- 14.03.02 knowledge of treatment
- 14.03.03 knowledge of materials and suture techniques
- 14.03.04 ability to assess soft tissue
- 14.03.05 ability to recognize and report complications

Sub-task

14.04 Polishes amalgam restoration. (NOT COMMON CORE)

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| no | yes | yes | no | no | no | no | yes | yes | no |

Supporting Knowledge & Abilities

- 14.04.01 knowledge of occlusal relationships
- 14.04.02 knowledge of oral anatomy
- 14.04.03 knowledge of benefits and contraindications of polishing amalgam
- 14.04.04 knowledge of polishing technique
- 14.04.05 ability to apply polishing technique
- 14.04.06 ability to select polishing materials

BLOCK C **Radiography**

Task 15 **Produces radiographs.**

Context Statement:

Dental assistants produce radiographs for diagnosis, treatment planning and follow-up. They must prepare the patient for the procedure, ensure the equipment and materials are appropriate and certified for the intended procedure, apply principles of radiation hygiene and protect themselves and the patient from undue exposure to radiation. Dental assistants must be aware of the limitations of the scope of practice applicable to their jurisdiction.

Sub-task

15.01 Prepares patient for radiograph.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 15.01.01** knowledge of patient's health history such as pregnancy, cancer and frequency of exposure
- 15.01.02** knowledge of obstructions that may interfere with diagnostic image such as jewellery, glasses, dentures and fixed/removable appliances
- 15.01.03** knowledge of the rationale, risks and benefits of radiation exposure to patient
- 15.01.04** knowledge of International Commission on Radiological Protection As Low As Reasonably Achievable (A.L.A.R.A) practices
- 15.01.04** ability to reassure patient of process
- 15.01.05** ability to explain rationale for radiographs
- 15.01.06** ability to position patient
- 15.01.07** ability to place lead protection on patient
- 15.01.08** ability to instruct patient for radiography such as keeping still, and removing obstructions

Sub-task

15.02 Selects radiographic technique.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 15.02.01 knowledge of oral and head and neck anatomy
- 15.02.02 knowledge of radiographs such as bitewing, periapical, panoramic, occlusal and cephalometric
- 15.02.03 knowledge of x-ray machines' functions and exposure settings such as Milliamp (mA) and Kilovolt Peak (kVp)
- 15.02.04 knowledge of intra-oral film position
- 15.02.05 knowledge of degrees of angulation
- 15.02.06 knowledge of obstructions that may interfere with diagnostic images such as jewellery, glasses, dentures, and fixed/removable appliances
- 15.02.07 ability to select film size
- 15.02.08 ability to assemble and position equipment and film for exposure
- 15.02.09 ability to position patient
- 15.02.10 ability to select exposure settings

Sub-task

15.03 Protects self from exposure.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 15.03.01 knowledge of risks associated with radiation exposure
- 15.03.02 knowledge of exposure protection procedures such as leaving room and wearing dosimeter
- 15.03.03 knowledge of personal radiation monitoring devices and procedures
- 15.03.04 ability to select personal monitoring devices and procedures
- 15.03.05 ability to apply personal protection procedures
- 15.03.06 ability to maintain dosimeter and document results

Sub-task

15.04 Exposes radiographic film/image plate.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 15.04.01 knowledge of risks associated with radiation exposure
- 15.04.02 knowledge of radiation hygiene
- 15.04.03 knowledge of personal radiation monitoring devices and procedures such as leaving room and wearing dosimeter
- 15.04.04 ability to instruct patient during exposure
- 15.04.05 ability to activate the machine

Task 16 Processes radiographs.

Context Statement:

Dental assistants are responsible for processing exposed radiographs using various methods. The dental assistant ensures that the radiograph reflects the information necessary and is of sufficient quality for assisting in diagnosis.

Sub-task

16.01 Processes exposed radiographs.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 16.01.01 knowledge of processing equipment
- 16.01.02 knowledge of processing methods such as manual, digital and automatic
- 16.01.03 knowledge of film handling techniques
- 16.01.04 ability to prevent light leakage such as use of dark room and daylight loader
- 16.01.05 ability to operate processing equipment

Sub-task

16.02 Mounts and labels processed radiographs.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 16.02.01 knowledge of office protocol
- 16.02.02 knowledge of head and neck anatomy
- 16.02.03 knowledge of dental anatomy
- 16.02.04 ability to match radiograph to patient
- 16.02.05 ability to label radiographs with information such as the date, patient's name and dentist's name
- 16.02.06 ability to organize radiographs within mount such as full mouth series, bitewings and periapicals

Sub-task

16.03 Evaluates radiographs.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 16.03.01 knowledge of the information needed for a diagnostically acceptable radiograph such as technical quality, accuracy, and clinical acceptability
- 16.03.02 knowledge of quality assurance programs
- 16.03.03 ability to recognize diagnostic radiographs
- 16.03.04 ability to monitor and maintain radiographic records for quality assurance program
- 16.03.05 ability to identify and correct exposure errors
- 16.03.06 ability to identify and correct processing errors
- 16.03.07 ability to manipulate digital imaging
- 16.03.08 ability to monitor and maintain radiographic records for quality assurance program

Sub-task

16.04 Duplicates radiographs.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 16.04.01 knowledge of techniques for duplicating radiographs
- 16.04.02 knowledge of duplicating equipment
- 16.04.03 ability to operate duplicating equipment

BLOCK D Oral Health Education and Promotion

Task 17 Counsels patients on oral health.

Context Statement:

Dental assistants provide patients with education on preventive dental care interventions and self-care techniques. In order to do so, the dental assistant must be cognisant of educational techniques to assess, plan, implement and evaluate effective preventive programs.

Sub-task

17.01 Provides information and instructions on oral self-care products.

| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 17.01.01 knowledge of types of oral hygiene products
- 17.01.02 knowledge of products available in the office/marketplace
- 17.01.03 knowledge of product features and functions
- 17.01.04 knowledge of level of patient's comprehension and oral health awareness
- 17.01.05 ability to recommend products for specific patient requirements
- 17.01.06 ability to advise patient where to obtain products
- 17.01.07 ability to demonstrate products
- 17.01.08 ability to judge patient's comprehension level
- 17.01.09 ability to evaluate patient's priorities
- 17.01.10 ability to interpret patient's response

Sub-task**17.02 Provides oral self-care instructions.**

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 17.02.01 knowledge of techniques for oral health such as tooth brushing, flossing and tongue scraping
- 17.02.02 knowledge of oral pathology
- 17.02.03 knowledge of tissue conditions
- 17.02.04 knowledge of oral health and disease
- 17.02.05 knowledge of appliance care such as dentures, mouth guards and occlusal splints
- 17.02.06 knowledge of soft tissue care
- 17.02.07 ability to demonstrate oral self-care techniques such as tooth brushing, flossing and tongue scraping
- 17.02.08 ability to instruct denture and appliance care
- 17.02.09 ability to instruct use of oral self-care products such as an inter-proximal brush, floss threader and sulca brush
- 17.02.10 ability to identify and discuss patient's oral health priorities

Sub-task**17.03 Advises patient of consequences of oral habits.**

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 17.03.01 knowledge of current oral health risks such as smoking, smokeless tobacco, or early childhood caries
- 17.03.02 knowledge of oral health habits such as thumb sucking and bruxism
- 17.03.03 knowledge of conditions such as mouth breathing or tongue piercing
- 17.03.04 knowledge of alternatives to oral health risks
- 17.03.05 knowledge of intervention techniques such as counselling
- 17.03.06 knowledge of external causes of habits, such as stress and emotion
- 17.03.07 ability to identify symptoms of a particular habit
- 17.03.08 ability to guide patient towards positive alternatives such as nicotine patch and water in baby bottle
- 17.03.09 ability to provide literature written information or resources

Sub-task**17.04 Provides dietary counselling.**

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 17.04.01 knowledge of basic principles of dietary counselling as it pertains to dentistry
- 17.04.02 knowledge of patient's level of comprehension and oral health awareness
- 17.04.03 knowledge of dietary effects on specific oral health care conditions
- 17.04.04 knowledge of the Canada Food Guide
- 17.04.05 ability to determine patient's dietary habits
- 17.04.06 ability to describe effects of diet on oral health care
- 17.04.07 ability to judge patient's comprehension
- 17.04.08 ability to identify and discuss patient's priorities

Task 18 Participates in community oral health programs.**Context Statement:**

Dental Assistants in community health strive to promote, protect and maintain oral health and prevent dental disease, to enhance overall health and well being of the population. They primarily work with the residents of their communities who have the greatest unmet dental needs such as children, the elderly, the poor, the institutionalized, the geographically isolated and the physically and mentally compromised. They may provide preventive oral health services, provide statistics, organize health promotion projects, provide dental education or advocate for marginalized populations.

Sub-task**18.01 Provides oral health programs in a community health setting.**

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | no | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 18.01.01 knowledge of health promotions
- 18.01.02 knowledge of community health & social programs
- 18.01.03 knowledge of effective communications skills
- 18.01.04 ability to conduct and support health promotion programs
- 18.01.05 ability to counsel individuals/groups on dental health
- 18.01.06 ability to perform protocols for follow-ups

Sub-task

18.02 Carries out dental surveys.

| | | | | | | | | | |
|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | no | yes | no | yes | yes | yes |

Supporting Knowledge & Abilities

- 18.02.01 knowledge of surveying techniques
- 18.02.02 knowledge of oral health status indices
- 18.02.03 knowledge of oral health data compilation, collation, analysis and interpretation
- 18.02.04 knowledge of oral health status indices such as decayed, extracted, missing, filled teeth indices (deft/DMFT) and Community Periodontal Index of Treatment Needs (CPITN)
- 18.02.05 knowledge of Freedom of Information & Protection of Privacy Act
- 18.02.06 ability to design and distribute appropriate surveys
- 18.02.07 ability to compile, collate, analyse and interpret data

Sub-task

18.03 Performs screenings. (NOT COMMON CORE)

| | | | | | | | | | |
|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| no | yes | no | yes | no | no | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 18.03.01 knowledge of dental and head and neck anatomy
- 18.03.02 knowledge of dental and oral diseases
- 18.03.03 knowledge of oral examination process
- 18.03.04 knowledge of oral health status indices such as deft/DMFT and CPITN
- 18.03.05 knowledge of oral health data compilation, collation, analysis and interpretation
- 18.03.06 ability to identify dental and oral disease
- 18.03.07 ability to record accurate screening results
- 18.03.08 ability to compile reports of screening data

Sub-task

18.04 Provides community education services.

| | | | | | | | | | |
|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 18.04.01** knowledge of public speaking techniques
- 18.04.02** knowledge of types and availability of oral self-care products
- 18.04.03** knowledge of group's level of comprehension and oral health awareness
- 18.04.04** knowledge of presentation planning
- 18.04.05** ability to demonstrate products
- 18.04.06** ability to interpret audience reaction
- 18.04.07** ability to adjust presentation to audience response
- 18.04.08** ability to operate audio visual equipment

BLOCK E **Laboratory Procedures**

Task 19 **Fabricates study models.**

Context Statement:

Dental assistants prepare study models for a variety of reasons such as the fabrication of appliances and crowns. This involves mixing and pouring materials and finishing and trimming models. If external laboratories are involved, the dental assistant must ensure that the model, impression or appliance is contaminant free and forwarded with complete instructions and patient identification.

Sub-task

19.01 Pours impressions.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 19.01.01 knowledge of material used in the fabrication of models and casts such as plaster and dental stone
- 19.01.02 knowledge of laboratory equipment for pouring impressions
- 19.01.03 knowledge of model pouring techniques
- 19.01.04 ability to prepare impression for pouring
- 19.01.05 ability to select model pouring techniques
- 19.01.06 ability to separate impression from model

Sub-task

19.02 Trims models.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 19.02.01 knowledge of laboratory equipment such as model trimmer or lathe
- 19.02.02 knowledge of trimming angulations
- 19.02.03 knowledge of criteria for an acceptable model
- 19.02.04 ability to operate laboratory equipment
- 19.02.05 ability to trim study models
- 19.02.06 ability to quality check model

Sub-task

19.03 Articulates models.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | no | no | yes | yes |

Supporting Knowledge & Abilities

- 19.03.01 knowledge of articulators
- 19.03.02 knowledge of face bow placement on articulator
- 19.03.03 ability to mount models on articulator

Sub-task

19.04 Co-ordinates external laboratory processes.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 19.04.01 knowledge of office protocol for lab referral
- 19.04.02 knowledge of laboratory requirements such as prescription, model and impression
- 19.04.03 ability to check laboratory case contents for completeness for delivery and upon receipt
- 19.04.04 ability to match the model to patient
- 19.04.05 ability to follow-up with external laboratory

Task 20 **Fabricates and repairs appliances and trays.**

Context Statement:

Dental assistants may be responsible for certain laboratory procedures. This may include mixing laboratory materials and using laboratory equipment to fabricate appliances such as trays. Repairs to dentures and appliances are normally performed in an external laboratory; however repairs to dentures and appliances may be performed by the dental assistant.

Sub-task

20.01 Fabricates trays.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 20.01.01 knowledge of functions and type of trays such as mouth guards, bleaching trays, and fluoride trays
- 20.01.02 knowledge of equipment and materials
- 20.01.03 knowledge of properly constructed trays
- 20.01.04 knowledge of properly fitted trays
- 20.01.05 ability to operate equipment such as vacuform machines
- 20.01.06 ability to select and manipulate materials
- 20.01.07 ability to trim trays

Sub-task

20.02 Maintains removable prosthesis.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 20.02.01 knowledge of cleaning materials
- 20.02.02 knowledge of cleaning and polishing equipment
- 20.02.03 ability to clean removable prosthesis
- 20.02.04 ability to polish removable prosthesis
- 20.02.05 ability to perform minor repairs on removable prosthesis

Sub-task

20.03 Repairs appliances.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | | yes | | | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 20.03.01 knowledge of types of appliances
- 20.03.02 knowledge of appliance materials
- 20.03.03 ability to identify defective appliances
- 20.03.04 ability to select and manipulate materials
- 20.03.05 ability to operate equipment

Sub-task

20.04 Fabricates sports guards.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | | yes | | | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 20.04.01 knowledge of functions and types of sports guards
- 20.04.02 knowledge of equipment and materials
- 20.04.03 knowledge of mouth guard fabrication techniques
- 20.04.04 knowledge of mouth guard fitting
- 20.04.05 ability to operate equipment such as vacuform machine
- 20.04.06 ability to select and manipulate material
- 20.04.07 ability to trim trays

Sub-task

20.05 Fabricates retainers.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | | no | | | yes | no | yes | yes | yes |

Supporting Knowledge & Abilities

- 20.05.01 knowledge of functions and types of retainers
- 20.05.02 knowledge of equipment and materials
- 20.05.03 knowledge of retainer fabrication techniques
- 20.05.04 knowledge of retainer fitting
- 20.05.05 ability to operate equipment such as vacuform machine
- 20.05.06 ability to select and manipulate material
- 20.05.07 ability to trim trays

BLOCK F **Equipment and Instrument Maintenance**

Task 21 **Performs routine maintenance of equipment.**

Context Statement:

Dental assistants ensure the equipment is kept functioning at its optimum level. An important aspect of keeping equipment functioning is performing routine/preventive maintenance.

Sub-task

21.01 Lubricates equipment.

| | | | | | | | | | |
|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 21.01.01** knowledge of operating characteristics of equipment
- 21.01.02** knowledge of lubrication requirements such as type of lubricants, schedule and lubrication points
- 21.01.03** knowledge of lubricants
- 21.01.04** knowledge of risks of improper use of materials
- 21.01.05** ability to follow manufacturer's preventive maintenance instructions
- 21.01.06** ability to select lubricant

Sub-task

21.02 Cleans equipment.

| | | | | | | | | | |
|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 21.02.01** knowledge of cleaning materials
- 21.02.02** knowledge of manufacturer's cleaning instructions
- 21.02.03** knowledge of risks of cleaning materials
- 21.02.04** knowledge of Material Safety Data Sheets (MSDS)
- 21.02.05** knowledge of frequency of cleaning
- 21.02.06** ability to apply cleaning products

Sub-task

21.03 Conducts spore tests.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 21.03.01 knowledge of the necessity for spore testing
- 21.03.02 knowledge of spore testing protocols
- 21.03.03 knowledge of action required following negative test results
- 21.03.04 ability to record spore test results

Sub-task

21.04 Troubleshoots equipment.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 21.04.01 knowledge of regular performance of equipment
- 21.04.02 knowledge of warranty details
- 21.04.03 ability to understand manufacturer's instructions
- 21.04.04 ability to recognize non-optimal performance
- 21.04.05 ability to know when to call for technical support
- 21.04.06 ability to keep maintenance log

Sub-task

21.05 Performs minor equipment repairs.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 21.05.01 knowledge of optimal performance of equipment
- 21.05.02 knowledge of technical requirements of equipment
- 21.05.03 knowledge of equipment's warranties
- 21.05.04 knowledge of appropriate replacement parts
- 21.05.05 ability to follow manufacturer's instruction manuals
- 21.05.06 ability to recognize one's own limitations performing repairs
- 21.05.07 ability to pre-order parts as required

Sub-task

21.06 Requests technical support.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 21.06.01 knowledge of optimal performance of equipment
- 21.06.02 knowledge of technical requirements of equipment
- 21.06.03 knowledge of equipment's warranties
- 21.06.04 ability to select service provider such as original manufacturer, third party or independent operator

Task 22 Performs routine maintenance of instruments.

Context Statement:

Dental assistants use and are responsible for a wide variety of instruments. They must monitor the performance of the instruments to ensure that they continue to function efficiently and are well maintained.

Sub-task

22.01 Maintains instruments.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 22.01.01 knowledge of instrument sharpening techniques
- 22.01.02 knowledge of instrument storage
- 22.01.03 knowledge of contraindications of sterilization techniques
- 22.01.04 ability to sharpen instruments
- 22.01.05 ability to lubricate instruments
- 22.01.06 ability to handle and store sterilized instruments

Sub-task

22.02 Performs minor instrument repairs.

| | | | | | | | | | |
|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

22.02.01 knowledge of appropriate replacement parts

22.02.02 ability to follow manufacturer's instruction manuals

BLOCK G Practice Management

Task 23 Maintains inventory.

Context Statement:

Dental assistants maintain inventory by ensuring that office and dental supplies are accessible and available at all times. They may control inventory by monitoring and ordering supplies or by using the inventory maintenance services of dental supply companies. They must monitor expiry dates and rotate stock of perishable supplies, as well as keep up-to-date with new products. In addition, they must label and store products according to provincial and federal hazardous material regulations.

Sub-task

23.01 Monitors inventory.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 23.01.01 knowledge of Workplace Hazardous Materials Information System (WHMIS)
- 23.01.02 knowledge of inventory control systems
- 23.01.03 knowledge of supply organization
- 23.01.04 knowledge of inventory requirements
- 23.01.05 knowledge of expiry dates
- 23.01.06 knowledge of Material Safety Data Sheets (MSDS)
- 23.01.07 ability to rotate stock
- 23.01.08 ability to setup inventory control system
- 23.01.09 ability to secure controlled and uncontrolled substances

Sub-task

23.02 Orders supplies.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 23.02.01 knowledge of supply companies
- 23.02.02 knowledge of cost effective ordering
- 23.02.03 knowledge of office ordering protocol such as quantity, preferred suppliers and preferred products
- 23.02.04 knowledge of ordering procedure such as telephone, sales representative and order forms
- 23.02.05 knowledge of new and/or replacement products
- 23.02.06 ability to document orders

Sub-task**23.03 Stocks and replenishes supplies.**

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 23.03.01 knowledge of storage areas
- 23.03.02 knowledge of expiry dates
- 23.03.03 knowledge of supplies required
- 23.03.04 ability to organize supplies
- 23.03.05 ability to reconcile stock deliveries with order and invoice

Task 24 Manages patients' files.**Context Statement:**

Dental assistants communicate with patients regarding appointments, scheduling and treatment. They maintain patient records to ensure continuity and completeness of treatment. They also manage appointments so that the schedule is economically viable and time efficient.

Sub-task**24.01 Develops and maintains filing system.**

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 24.01.01 knowledge of legislative requirements for archiving documents
- 24.01.02 knowledge of office filing systems
- 24.01.03 knowledge of privacy acts
- 24.01.04 ability to file records according to office protocol
- 24.01.05 ability to retrieve files
- 24.01.06 ability to archive files according to legislation

Sub-task

24.02 Maintains appointment recall system.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 24.02.01 knowledge of office recall system
- 24.02.02 knowledge of recall scheduling
- 24.02.03 knowledge of operator/operator availability
- 24.02.04 ability to assess requests for emergency dental treatment
- 24.02.05 ability to adapt to changes in schedule
- 24.02.06 ability to coordinate recall treatments

Sub-task

24.03 Collects personal information.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 24.03.01 knowledge of privacy legislation
- 24.03.02 knowledge of recording and compiling information
- 24.03.03 ability to inform patient of importance of accurate personal information
- 24.03.04 ability to assure patient of confidentiality
- 24.03.05 ability to interpret and apply privacy legislation
- 24.03.06 ability to record/secure patient information

Sub-task

24.04 Operates computer system.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 24.04.01 knowledge of computer system
- 24.04.02 knowledge of scheduling software
- 24.04.03 knowledge of occupational specific software
- 24.04.04 knowledge of availability of technical support
- 24.04.05 ability to use software applications such as scheduler and word processor
- 24.04.06 ability to contact technical support provider

Sub-task

24.05 Schedules appointments.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 24.05.01 knowledge of scheduling system
- 24.05.02 knowledge of post-operative and continuing care
- 24.05.03 knowledge of dental procedures
- 24.05.04 ability to communicate with patient
- 24.05.05 ability to ask pertinent questions relating to post treatment needs such as pain management and medication
- 24.05.06 ability to advise patient of their need to return to dental office for post treatment analysis and /or continuing care
- 24.04.07 ability to inform patients of available emergency services such as on call dentists and emergency facilities

Task 25 Maintains financial records.

Context Statement:

Dental assistants may be responsible for managing the dental practice finances. They may ascertain the methods of payment, process insurance claims and be responsible for reconciling practice accounts.

Sub-task

25.01 Ascertains method of payment.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 25.01.01 knowledge of acceptable payment methods such as cheque, credit card and insurance
- 25.01.02 knowledge of insurance forms and insurance billing/payment methods
- 25.01.03 knowledge of office payment policies
- 25.01.04 knowledge of patient's payment history
- 25.01.05 knowledge of fee structure and codes
- 25.01.06 ability to provide patient with payment options
- 25.01.07 ability to complete insurance forms
- 25.01.08 ability to record financial data
- 25.01.09 ability to explain fee structure to patient

Sub-task

25.02 Maintains accounts receivable records.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 25.02.01 knowledge of collection and late payment policies and procedures
- 25.02.02 knowledge of patient's payment history
- 25.02.03 knowledge of cash flow
- 25.02.04 ability to inform patient of late payment and cancellation policies
- 25.02.05 ability to explain payment requirements to patients
- 25.02.06 ability to record payments
- 25.02.07 ability to reconcile payments with outstanding balance

Sub-task

25.03 Maintains accounts payable records.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 25.03.01 knowledge of office payment policies
- 25.03.02 knowledge of office funds management
- 25.03.03 ability to reconcile financial records
- 25.03.04 ability to record accounts payable
- 25.03.05 ability to generate cheques
- 25.03.06 ability to balance financial records

Sub-task

25.04 Balances day end.

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
| yes | yes | yes | yes | yes | yes | yes | yes | yes | yes |

Supporting Knowledge & Abilities

- 25.04.01 knowledge of day end policy/procedures
- 25.04.02 ability to balance cash/credits with daily activity
- 25.04.03 ability to assign billing to operator
- 25.04.04 ability to maintain cash float
- 25.04.05 ability to maintain daily records
- 25.04.06 ability to store cash securely
- 25.04.07 ability to process bank deposits

Appendices

Appendix A Block and Task Weightings

Block A Treatment Support Procedures

| % | <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> | <u>National Average</u> |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-------------------------|
| | 20 | NW | 15 | NW | NW | 21 | 30 | 30 | 20 | 22 | 23% |

Task 1 Practices infection control.

| | | | | | | | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----|
| % | <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> | |
| | 30 | NW | 15 | NW | NW | 19 | 5 | 30 | 20 | 20 | 13% |

Task 2 Organizes armamentarium.

| | | | | | | | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----|
| % | <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> | |
| | 15 | NW | 5 | NW | NW | 12 | 5 | 10 | 5 | 9 | 9% |

Task 3 Attends to patient's comfort.

| | | | | | | | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----|
| % | <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> | |
| | 5 | NW | 15 | NW | NW | 5 | 5 | 5 | 8 | 8 | 7% |

Task 4 Initiates and maintains patient's records.

| | | | | | | | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----|
| % | <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> | |
| | 5 | NW | 10 | NW | NW | 11 | 5 | 5 | 10 | 10 | 8% |

Task 5 Provides patient with treatment information.

| | | | | | | | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----|
| % | <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> | |
| | 5 | NW | 5 | NW | NW | 8 | 5 | 5 | 7 | 10 | 6% |

Task 6 Assists with administration of anaesthetics.

| | | | | | | | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----|
| % | <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> | |
| | 5 | NW | 5 | NW | NW | 6 | 5 | 5 | 10 | 9 | 6% |

Task 7 Assists with general dental procedures.

| | | | | | | | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----|
| % | <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> | |
| | 15 | NW | 35 | NW | NW | 20 | 30 | 20 | 20 | 21 | 23% |

Task 8 Assists with operative dentistry procedures.

| | | | | | | | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----|
| % | <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> | |
| | 20 | NW | 10 | NW | NW | 19 | 40 | 20 | 20 | 13 | 20% |

Block B Clinical Procedures

| | | | | | | | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-------------------------|
| | <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> | <u>National Average</u> |
| % | 15 | NW | 60 | NW | NW | 18 | 30 | 30 | 40 | 22 | 31% |

Task 9 Performs intra-oral restorative procedures.

| | | | | | | | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----|
| | <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> | |
| % | 20 | NW | 15 | NW | NW | 30 | 40 | 30 | 30 | 27 | 27% |

Task 10 Performs intra-oral preventive procedures.

| | | | | | | | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----|
| | <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> | |
| % | 20 | NW | 10 | NW | NW | 37 | 40 | 20 | 25 | 25 | 25% |

Task 11 Performs orthodontic procedures.

| | | | | | | | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----|
| | <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> | |
| % | 15 | NW | 5 | NW | NW | 20 | 0 | 5 | 10 | 7 | 9% |

Task 12 Performs prosthodontic procedures

| | | | | | | | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----|
| | <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> | |
| % | 15 | NW | 30 | NW | NW | 0 | 0 | 15 | 10 | 15 | 12% |

Task 13 Administers and/or participates in emergency care.

| | | | | | | | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----|
| | <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> | |
| % | 15 | NW | 25 | NW | NW | 13 | 10 | 20 | 10 | 10 | 15% |

Task 14 Performs post-treatment care.

| | | | | | | | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----|
| | <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> | |
| % | 15 | NW | 15 | NW | NW | 0 | 10 | 10 | 15 | 16 | 12% |

Block C Radiography

| | | | | | | | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-------------------------|
| | <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> | <u>National Average</u> |
| % | 15 | NW | 10 | NW | NW | 20 | 15 | 15 | 15 | 15 | 15% |

Task 15 Exposes radiographs.

| | | | | | | | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----|
| | <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> | |
| % | 75 | NW | 75 | NW | NW | 58 | 50 | 60 | 75 | 60 | 65% |

Task 16 Processes radiographs.

| | | | | | | | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----|
| | <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> | |
| % | 25 | NW | 25 | NW | NW | 42 | 50 | 40 | 25 | 40 | 35% |

Block D Oral Health Education and Promotion

| | | | | | | | | | | | |
|---|----------------|-----------------|----------------|-----------------|-----------------|-----------------|----------------|----------------|----------------|-----------------|-------------------------------|
| % | <u>NF</u> 5 | <u>NS</u> NW | <u>PE</u> 5 | <u>NB</u> NW | <u>QC</u> NW | <u>ON</u> 13 | <u>MB</u> 5 | <u>SK</u> 5 | <u>AB</u> 5 | <u>BC</u> 13 | <u>National Average</u> 7% |
|---|----------------|-----------------|----------------|-----------------|-----------------|-----------------|----------------|----------------|----------------|-----------------|-------------------------------|

Task 17 Counsels patients on oral health.

| | | | | | | | | | | | |
|---|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----|
| % | <u>NF</u> 60 | <u>NS</u> NW | <u>PE</u> 75 | <u>NB</u> NW | <u>QC</u> NW | <u>ON</u> 55 | <u>MB</u> 70 | <u>SK</u> 70 | <u>AB</u> 80 | <u>BC</u> 70 | 69% |
|---|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----|

Task 18 Participates in community oral health programs.

| | | | | | | | | | | | |
|---|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----|
| % | <u>NF</u> 40 | <u>NS</u> NW | <u>PE</u> 25 | <u>NB</u> NW | <u>QC</u> NW | <u>ON</u> 45 | <u>MB</u> 30 | <u>SK</u> 30 | <u>AB</u> 20 | <u>BC</u> 30 | 31% |
|---|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----|

Block E Laboratory Procedures

| | | | | | | | | | | | |
|---|-----------------|-----------------|----------------|-----------------|-----------------|----------------|----------------|----------------|-----------------|-----------------|-------------------------------|
| % | <u>NF</u> 15 | <u>NS</u> NW | <u>PE</u> 5 | <u>NB</u> NW | <u>QC</u> NW | <u>ON</u> 8 | <u>MB</u> 5 | <u>SK</u> 5 | <u>AB</u> 10 | <u>BC</u> 10 | <u>National Average</u> 8% |
|---|-----------------|-----------------|----------------|-----------------|-----------------|----------------|----------------|----------------|-----------------|-----------------|-------------------------------|

Task 19 Fabricates study models.

| | | | | | | | | | | | |
|---|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----|
| % | <u>NF</u> 75 | <u>NS</u> NW | <u>PE</u> 60 | <u>NB</u> NW | <u>QC</u> NW | <u>ON</u> 55 | <u>MB</u> 50 | <u>SK</u> 50 | <u>AB</u> 50 | <u>BC</u> 60 | 57% |
|---|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----|

Task 20 Fabricates and repairs appliances and trays.

| | | | | | | | | | | | |
|---|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----|
| % | <u>NF</u> 25 | <u>NS</u> NW | <u>PE</u> 40 | <u>NB</u> NW | <u>QC</u> NW | <u>ON</u> 45 | <u>MB</u> 50 | <u>SK</u> 50 | <u>AB</u> 50 | <u>BC</u> 40 | 43% |
|---|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----|

Block F Equipment and Instruments Maintenance

| | | | | | | | | | | | |
|---|----------------|-----------------|----------------|-----------------|-----------------|-----------------|----------------|-----------------|----------------|-----------------|-------------------------------|
| % | <u>NF</u> 5 | <u>NS</u> NW | <u>PE</u> 3 | <u>NB</u> NW | <u>QC</u> NW | <u>ON</u> 10 | <u>MB</u> 5 | <u>SK</u> 10 | <u>AB</u> 5 | <u>BC</u> 10 | <u>National Average</u> 7% |
|---|----------------|-----------------|----------------|-----------------|-----------------|-----------------|----------------|-----------------|----------------|-----------------|-------------------------------|

Task 21 Performs routine maintenance of equipment.

| | | | | | | | | | | | |
|---|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----|
| % | <u>NF</u> 50 | <u>NS</u> NW | <u>PE</u> 75 | <u>NB</u> NW | <u>QC</u> NW | <u>ON</u> 53 | <u>MB</u> 50 | <u>SK</u> 55 | <u>AB</u> 50 | <u>BC</u> 70 | 58% |
|---|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----|

Task 22 Performs routine maintenance of instruments.

| | | | | | | | | | | |
|--|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| | <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> |
|--|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|

| | | | | | | | | | | | |
|---|----|----|----|----|----|----|----|----|----|----|-----|
| % | 50 | NW | 25 | NW | NW | 47 | 50 | 45 | 50 | 30 | 42% |
|---|----|----|----|----|----|----|----|----|----|----|-----|

Block G Practice Management

| | | | | | | | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----|
| % | <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> | 9% |
| | 25 | NW | 2 | NW | NW | 10 | 10 | 5 | 5 | 8 | |

Task 23 Maintains inventory.

| | | | | | | | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----|
| % | <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> | 39% |
| | 30 | NW | 60 | NW | NW | 43 | 20 | 40 | 40 | 38 | |

Task 24 Manages patient's files.

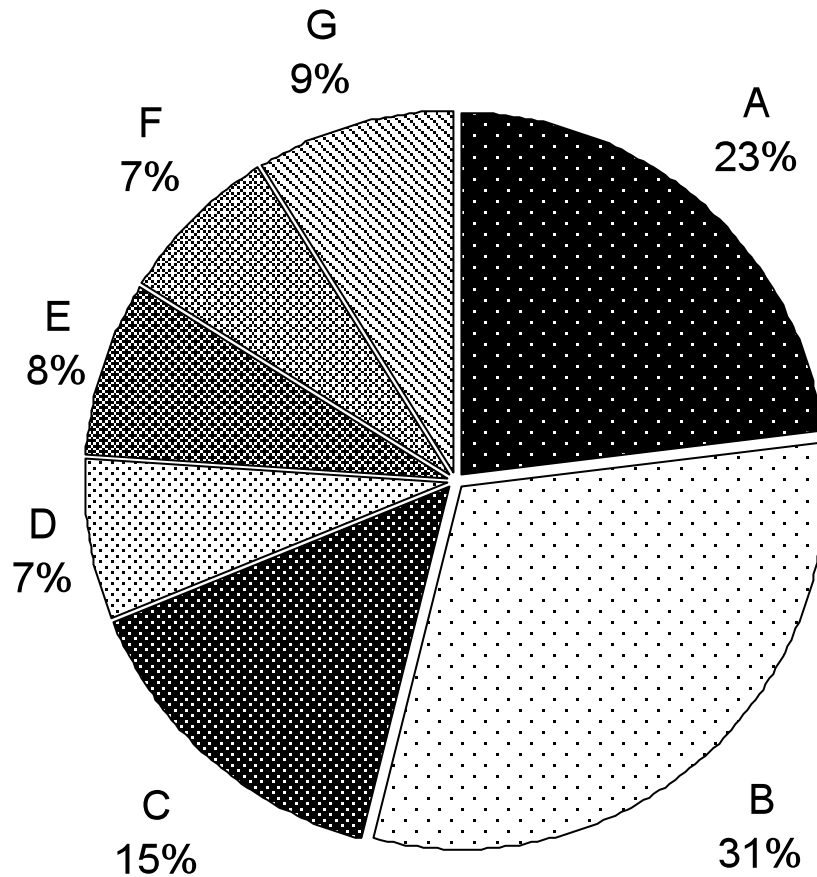
| | | | | | | | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----|
| % | <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> | 39% |
| | 50 | NW | 20 | NW | NW | 31 | 60 | 40 | 40 | 35 | |

Task 25 Maintains financial records.

| | | | | | | | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----|
| % | <u>NF</u> | <u>NS</u> | <u>PE</u> | <u>NB</u> | <u>QC</u> | <u>ON</u> | <u>MB</u> | <u>SK</u> | <u>AB</u> | <u>BC</u> | 22% |
| | 20 | NW | 20 | NW | NW | 26 | 20 | 20 | 20 | 27 | |

NOTE: NW = Not Weighted

Appendix B Pie Chart – Dental Assistants



Block A Treatment Support Procedures

Block B Clinical Procedures

Block C Radiography

Block D Oral Health Education And Promotion

Block E Laboratory Procedures

Block F Equipment And Instrument Maintenance

Block G Practice Management

Appendix E

Validator's List

| | | | | | |
|-------------|--------------------|----|-----------|---------------|----|
| Lydia | Abramczyk | SK | Angele | Bourassa | SK |
| Delores | Adolf | SK | Christa | Bourassa | SK |
| Alberta | Aebly | AB | Kathy | Boyd | BC |
| Donna | Ake-Farden | SK | Heather | Brann | SK |
| Leora | Allen | SK | Brenda | Bray | SK |
| Nancy | Andersen | SK | Erica | Britton | SK |
| Lorelei | Andreas | SK | Tami | Brokie-Bartko | AB |
| Susan | Anholt | SK | Debbie | Bryenton | SK |
| Kim | Arndt | SK | Valerie | Buchanan | NS |
| Kim | Arsenault-Woodruff | PE | Chantelle | Busse | SK |
| Lornadele | Arychuk | AB | Kerri | Cadman | SK |
| Laurie | Aydt | SK | Laurel | Cadman | SK |
| Elaine | Baird | SK | Joyce | Campbell | AB |
| Bev | Barber | SK | Jacalyn | Campbell | NS |
| Margaret | Bartlett | NS | Judy | Cannon | SK |
| Perri-Lynne | Bawtinheimer | AB | Shauna | Carefoot | SK |
| Sara | Bazin | SK | Connie | Carter | SK |
| Wendy | Beattie | SK | Jo-Ann | Chatterton | SK |
| Leanne | Beatty | MB | Les | Chute | SK |
| Valérie | Beauchamp | QC | Glenna | Clark | SK |
| Georgette | Beaulieu | NS | Sharon | Clunie | SK |
| Linda | Beaulieu | SK | Lesley | Cochrane | SK |
| Trina | Beck | SK | Lorie | Coghill | SK |
| Lois | Beckel | MB | Debbie | Comeau | NS |
| Tina | Becker | AB | Cora | Comfort | ON |
| Shelley | Becker | SK | Wendy | Connolly | SK |
| Leanne | Bedrosian | ON | Deborah | Cook | NS |
| Sally | Bell | NS | Catherine | Cooke | NS |
| Denise | Benjamin | NS | Dianne | Cooke | NS |
| Sonia | Bergen | SK | Betty | Copp | NB |
| Joanne | Bernstrom | SK | Darlene | Corke | PE |
| Karen | Bessel | SK | Heather | Cormack | AB |
| Lia | Bethune | ON | Brenda | Coteau | AB |
| Brenda | Bitschy | SK | Drenise | Cowlard | ON |
| Brenda | Blaschuck | SK | Jan | Cowper | PE |
| Krista | Blizzard | SK | Odetter | Craine | NB |
| Andree | Bobinski | SK | Marina | Crawford | NS |
| Joyce | Boehr | SK | Barb | Crawford | SK |
| Vicki | Bosch | SK | Sandra | Crowther | BC |

| | | | | | |
|----------|-----------------|----|----------------|----------------------|----------|
| Edith | Boorah | SK | Karri Mandy | Cuddy Cumming | PE AB |
| Karen | Cyr | NS | Sherry | Fraser | SK |
| Anne | Davis | SK | Bernadette | Fraser- MacDonald | NS |
| Sian | De Groot | ON | Tracy | Fridland | AB |
| Sheryl | Deibert | SK | Christine | Friesen | SK |
| Arlene | Denomme | AB | Ellen | Fritz | SK |
| Sue | DeSchipper | AB | Donna | Frizzle | NS |
| Donna | Dickie | NS | Danelle | Fulawka | AB |
| Mary | Dietrich | SK | Debbie | Funk | SK |
| Susan | Dignam | NB | Claudette | Gamache | AB |
| Heather | Dockrill | AB | Lisa | Ganshorn | SK |
| Sarah | Doerksen | SK | Lynn | Garberg | AB |
| Lori | Dolinski | SK | Lynn | Garberg | AB |
| Pam | Doman | AB | Joanne | Gates | AB |
| Pam | Dombowsky | AB | Judi | Gaus | AB |
| Alvin | Doo | AB | Karen | Gellert | SK |
| Louise | Doucet | NS | Leslie | Genereux | AB |
| Marlene | Dougherty | ON | Sheri | Gervais | AB |
| Lesley | Dow | AB | Teresa | Geysen | SK |
| Laurie | Ducherer | SK | Cindy | Giesbrecht | SK |
| Kerri | Dueck | SK | Filomena | Giles | ON |
| Laurie | Duncan | AB | Shirley | Gill | SK |
| Barbara | Duncan-Edgar | NS | Jennifer | Gillis | NS |
| Susan | Dyck | SK | Dawn | Gilmour | SK |
| Diane | Edwards | SK | Roxane | Girodat | SK |
| Calla | Effa | SK | Janice | Glatt | SK |
| Kim | Ehman | SK | Judy | Glover | SK |
| Joanne | Elder | SK | Judy | Goeres | SK |
| Lorraine | Ellis-McNeil | NS | Tammie | Gogol | SK |
| Krista | Emino-Savory | NS | Linda | Goodick | NS |
| Yvette | Enns | SK | Grace | Gorelitz | SK |
| Nancy | Fahlman | SK | Patricia | Gorniak | SK |
| Sonya | Faulkner-Calnek | NS | Lorraine | Goudie | MB |
| Irwin | Fefergrad | ON | Alvina | Graham | SK |
| Shannon | Feicht | SK | Eveline | Grams | AB |
| Valerie | Fillmore | SK | Cheri | Gray | NS |
| Lona | Fiolek | NS | Debbie | Grey | SK |
| Deborah | Fischer | SK | Ann Louise | Griffith | NS |
| Andrea | Flaman | SK | Pat | Guist | SK |
| Shelley | Fletcher | NB | Jana | Hadland | SK |
| Beatrice | Fouhse | SK | Carla | Haenni | ON |
| Lucie | Fournier | QC | Denise | Hagen | SK |
| Bonnie | Fowler | SK | Shenda | Hahn | SK |
| Barb | Fox | AB | Nicole | Hamilton | SK |
| Joanne | Francella | NS | Janet | Hamm | SK |

| Kim Laurie | Fraser Fraser | SK SK | Charmaine | Harasyn | SK |
|---------------|------------------|----------|------------|-------------|----|
| Alanna | Harder | SK | Kathy | Keller | SK |
| Cia | Harms | BC | Chris | Kemp | SK |
| Karen | Harris | SK | Lynn | Kendrick | SK |
| Sandra | Harvey | BC | Peggy | Kennedy | MB |
| Marie | Harvey | NS | Lynetter | Keswick | NB |
| Janet | Hassefras | ON | Carrie | Kiel | SK |
| Fiorina | Hauck | SK | Patty | Kimchuk | MB |
| Meagan | Hawkins | AB | Colleen | King | NS |
| Janet | Hazen | AB | Leona | Klath | SK |
| Jocelyn | Hebert | SK | Lisa | Knakoske | SK |
| Cathy | Heggestad | SK | Sue | Knaus | SK |
| Crystal | Hemmingson | SK | Lee | Knezacek | SK |
| Dianne | Hennig | AB | Bonnie | Knight | AB |
| Valerie | Hertel | NS | Darlene | Kornelsen | SK |
| Nada | Heuring | BC | Sherrie | Koshman | SK |
| Lisa | Hignett | SK | Bev | Kreway | SK |
| Elaine | Hildebrand | SK | Susan | Kristiansen | BC |
| Connie | Hiltz | SK | Tara | Kulach | SK |
| Tricia | Hipner | SK | Laurie | Kuliasa | SK |
| Sherry | Hirsche | AB | Joan | Lamswood | NF |
| Rhonda | Hite | AB | Terralynn | Langdon | NF |
| Joanne | Hodges | AB | Doris | Langridge | AB |
| Leslie | Hogan | NS | Lisa | Larocque | SK |
| Tracie | Hogan | NS | Betty | Larsen | BC |
| Iris | Hogg | AB | Dr Michael | Lasko | MB |
| Becky | Holoien | SK | Bettina | Latty | AB |
| Shannon | Holzkaemper | SK | Paula | Laurie | NF |
| Bonnie | Howe | SK | Audrey | Law | SK |
| Joyce | Huber | SK | Orleen | Lehners | AB |
| June | Humeniuk | SK | Debbie | Leischner | AB |
| Rose | Irving | NS | Barb | Lesann | SK |
| Denise | Jabusch | SK | Terrace | Lesy | SK |
| Doreen | Jacek | SK | Jocelyne | Levasseur | QC |
| Jennifer | James | SK | Alison | Liable | SK |
| Kathy Ann | Jardine | NS | Cheryl | Listrom | SK |
| Tanya | Jessome | NS | Nina | Lobb | SK |
| Suzette | Jestin | BC | Kim | Lucas-Wells | SK |
| Joanne | Jeworski | SK | Gloria | Luedtke | SK |
| Bev | Johanson | SK | Brenda | Luepke | SK |
| Charla | Jones | SK | Diana | Lunnin | SK |
| Denise | Jones | SK | Stacey | Lynnes | SK |
| Joan | Kalin | SK | Della | MacDonald | NS |
| Catherine | Kane | AB | Paula | Mackeigan | NS |

| | | | | | |
|-----------|------------------|----|----------|-----------------|----|
| Carol | Karppinen | SK | Agnes | MacKenzie | NS |
| Shannon | Kehler | SK | Luella | MacKenzie | NS |
| Linda | Kehoe | NS | Sherri | MacNeil | NS |
| Penzie | MacPhail | PE | Edwinna | Munroe | NS |
| Tracey | MacRae | AB | Joan | Murray | NS |
| Suzanne | Mader | NS | Rina | Murray | SK |
| Holly | Mah | SK | Rita | Mutlow | SK |
| Sharon | Maier | SK | Cora Lee | Myler | NS |
| Stephanie | Mainil | SK | Gayle | Mylers | AB |
| Jami | Majoram | SK | Laurie | Nagel | AB |
| Janice | Mallard | SK | Lisa | Nardi | NS |
| Maryanne | Marks | MB | Cheryl | Neibrandt | SK |
| Debbie | Markwart | SK | Sherry | Neighbour | SK |
| Angela | Marnovich | SK | Chantal | Nielson | NB |
| Pauline | Marple | AB | Pattie | Nischk | SK |
| Crystal | Martell | SK | Donna | Nizinkevich | SK |
| Dianne | Martin | SK | Wendy | Nomeland | SK |
| Cheryl | Matheson-Philips | NS | Faye | Nontell | SK |
| Judy | Matsalla | SK | Justyna | Nurkowski | SK |
| Darcy-Ann | Mayert | SK | Michelle | Oakley | BC |
| Laura | Mazzei | SK | Judy | Oakley | NS |
| | | | Dr Paul | O'Brien | NF |
| Diane | McDonald | NB | Hilary | Olson | SK |
| Jill | McDonald | SK | Barbara | Onyschuk | AB |
| Carla | McDougall | AB | Shannon | Ooms | SK |
| Don | McFarlane | | | | |
| Catherine | McGrath | NS | Rhonda | Osmond-Gejdos | AB |
| Krissa | McIntyre | SK | Claudie | Ouimet-Boisvert | QC |
| Elaine | McKay | AB | Pamela | Painchaud | SK |
| Colleen | McLoughlin | NF | Tammy | Pantiuk | SK |
| Holly | McMakin | NB | Nadia | Paré | QC |
| Tara | Meadows | SK | Hatty | Parent | AB |
| Lesley | Mehlsen | AB | Pamela | Park | AB |
| Connie | Merkosky | SK | Debra | Parker | NS |
| Grace | Merritt | SK | Sonya | Parker | NS |
| Helen | Milaney | AB | Carmela | Parkin | SK |
| Janice | Miller | NS | Heather | Parsons | SK |
| Brenda | Miller | SK | Paula | Parsons | NF |
| Melissa | Miller | SK | Carole | Partyka | MB |
| Tina | Miller | SK | Carrie | Paus | SK |
| Joann | Moffatt | SK | Holly | Paxton | SK |
| Karen | Moffatt | SK | Linda | Peacock | AB |

| | | | | | |
|------------|-----------------|----|-----------------|--------------------|----------|
| Dawn | Moncur | SK | Natalie | Penney | NS |
| Rachelle | Morgan | SK | Cindy | Penrod | SK |
| Jackie | Morin | AB | Angela | Perterson | NS |
| Jancie | Morrow | AB | Gerri | Peterson | BC |
| Linda | Mortensen | SK | Lisa | Peterson | SK |
| Les | Muggli | SK | Sandra | Piccolo-Lyren | BC |
| Margaret | Munn | SK | Kimberly Fay | Pickett Pilatus | SK SK |
| Sharon | Pitts | NS | Toni | Shatkowski | SK |
| Shelley | Plamondon | SK | Norma | Sheppard | SK |
| Monica | Poss | NS | Sarah | Sidhu | SK |
| Jennifer | Predinchuk | SK | Rhonda | Sieniewicz | NS |
| Audrey | Prysliaik | SK | Sherry | Sikora | BC |
| Tamara | Quintin | SK | Andrea | Silva | MB |
| Lynn | Randell Childs | NF | Stacey | Simpson | SK |
| Kathy | Ravndahl-Becker | SK | Janice | Smith | SK |
| Julie | Ready | PE | Kim | Smith | SK |
| Kim | Redding | SK | Lisa | Smith | SK |
| Cheryl | Redekopp | SK | Pat | Smith | SK |
| Lisa | Reid | NS | Tamra | Smith | SK |
| Heather | Reine | SK | Jacqueline | Snooks | NS |
| Laurie | Richmond | AB | Helen | Solie | SK |
| Andrea | Ring | SK | Trina | Sorensen | SK |
| Bernadette | Robert | AB | Jodi | Sperling | SK |
| Robyn | Roberts | AB | Anne | Spriet | ON |
| Vera | Roberts | NF | Shelly | Stafford-Craik | SK |
| Marlene | Robinson | BC | Candida | Stashko | SK |
| Christine | Roflik | SK | Heather | Stayko | NS |
| Anna | Rogers | SK | Sara | Stefanyshyn | SK |
| Patricia | Rose | NS | Gerry | Stelfox | AB |
| Sheir | Rosenau | AB | Sandra | Stenerson | SK |
| Dorothy | Rosichuk | AB | Veronica | Stevens | SK |
| Cora | Roslinski | SK | Darla | Stewart | AB |
| Christine | Rudachyk | SK | Marie | Stratulat | SK |
| Joan | Rudolph | SK | Allyce | Strudwick | SK |
| Edie | Ruecker | SK | Lorraine | Stuart | MB |
| Jane | Sadler | AB | Tobi | Stuckless | NF |
| Judy | Sagadah | SK | Donna | Studley | NS |
| Andrea | Sandbeck | SK | Donna | Studley | NS |
| Mardel | Saretsky | SK | Dana | Summers | SK |
| Joanne | Sawchyn | SK | Cindy | Sutton | SK |
| Deb | Schaffer | SK | Joanne | Sutton | BC |
| Carmen | Scheller | SK | Lyn | Swift | SK |
| Laura | Scherle | AB | Maureen | Symmes | AB |
| Rhonda | Schlosser | SK | Susan | Tait | NB |
| Stephanie | Schmidt | SK | Denyse | Tarnowski | SK |

| | | | | | |
|----------|---------------|----|----------|-----------|----|
| Rachelle | Scissons | SK | Genni | Tavanetz | SK |
| Linda | Scorah | SK | Leah | Taylor | SK |
| Heather | Seabrook | AB | Teresa | Thackeray | AB |
| Laurie | Secord Humble | SK | Johanne | Thibeault | AB |
| Claire | Selensky | SK | Melanie | Thiessen | SK |
| Leanne | Semenchuck | SK | Sandra | Thompson | AB |
| Linda | Shalagan | AB | Paulette | Timmons | NS |
| Krista | Sharp | SK | Sheila | Timoruski | SK |

| | | | | | |
|----------|-----------------|----|----------------|-------------------------|----|
| Kim | Tkachuck | SK | Vera | Walsh | NF |
| Lorna | Tollefson | SK | Lesia | Waschuk | ON |
| Patty | Tomyn | SK | Barbara | Watson | NS |
| Lina | Trembath | SK | Judy | Watson | SK |
| Mona | Trettl | ON | Nadine | Weagle | NS |
| Lori | Trost | SK | Ann | Weatherbie- Bryenton | PE |
| Tammy | Turcotte | SK | Cathy | Weatherby | NS |
| Yvette | Turner | NS | Deneen | Weik | AB |
| Louise | Tveter | AB | Rae Ann | Wiens | |
| Raeleen | Tyson | SK | Barb | Weisbrod | SK |
| Marian | Tzitzoglakis | AB | Sandy | Welter | SK |
| Cori | Usselman | SK | Dr. Ray | Wenn | PE |
| Roseanne | Van Den Bussche | SK | Karen | Werrett | SK |
| Kimberly | Van Haitisma | AB | Dianne | Whelan | SK |
| Susan | vander Heide | AB | Karen | Wingerak | SK |
| Patty | Vanneste | SK | Carol | Wisser | SK |
| Denise | Varner | NS | Connie | Wruck | SK |
| Charlene | Visser | SK | Pam | Wynne | PE |
| Leanne | Vogt | SK | Marilyn | Yaholnitsky | SK |
| Shelly | Voykin | SK | Lizanne | Yeomans | SK |
| Lina | Vucetich | ON | Natalie | Ylioja | SK |
| Toni | Waddington | SK | Shanda | Ylioja | SK |
| Joan | Wagner-Zettel | NS | Norma- Jane | Young | NF |
| Collette | Walbaum | SK | Cheryl | Zepick | SK |
| Wanda | Walker | AB | Nicole | Ziegler | SK |
| Kimberly | Walker | SK | Debbie | Zimmermann | SK |
| Bonnie | Wallis | SK | Shelley | Zinck | NS |
| Andrea | Walsh | NS | Candis | Ziola | SK |